

☐ Copy of owner's Share Certificate



0009-780 (07/2022)

At RBC Royal Bank™ we are committed to making banking convenient and easy. For your Mortgage, we require the following documents in order to begin your home-owning journey:

All	clients				
	Two (2) of the following valid forms of photo identification: Passport, National Identification Card or Driver's License.				
	(Where applicable, name changes must be evidenced by Marriage License, Affidavits or Deed Poll. In case of non-				
	resident clients, a passport is required)				
	Proof of permanent address - not older than three (3) months; e.g. Utility Bill, Extract of Civil Registry (Censo)				
	Proof of occupational income addressed to RBC Royal Bank e.g. Job letter stating employment and contract				
	conditions - not older than three (3) months				
	Most recent full monthly pay slip(s)				
	Non-RBC clients – bank/financial institution statements for three (3) months (where income/salary is				
	deposited). Online statements are acceptable.				
	Bank reference letter addressed to RBC Royal Bank N.V. (for non-nationals only)				
	Working permit (if applicable)				
	Statement balance of all existing debt (if applicable)				
	Confirmation of down payment				
Self-employed clients					
	Financial statements for the last two (2) years supported by income tax assessment notices				
	Twelve (12) months bank statements to support unaudited financial statements				
	Chamber of Commerce registry				
	Reference letters of the company				
Ad	ditional documents				
Pui	Purchasing a Residential Home				
	Deed for property to be purchased Sale/Purchase Agreement				
	Land & building taxes receipt (up to date)				
	Current valuation report - refer to a Mortgage Specialist for requesting of valuations				
Pui	rchasing a Townhouse /Condominium /Apartment by a Property Management Company				
	Articles of Association				



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Approved building plans
Copy of builder's /contractor's estimates (signed by builder indicating full name, address and telephone
number where applicable)
Quantity Surveyor's Report from an approved Quantity Surveyor
Three (3) references for the Builder/Contractor (if applicable)
Confirmation of Cost Overruns

Please note: Additional documents may be required and would be advised by our Mortgage Specialist