



RBC ROYAL BANK (BAHAMAS) LIMITED

**ROYAL ONLINE GOLD
ENROLLMENT FORM**

Designated Individuals and Permissions Authorized within Royal Online Gold				BANK USE ONLY	
Business/Client Name:			Date:		
Address:					
Name of User ID Administrator:			E-Mail Address:		
(this person receives the User IDs from RBC)			Telephone Number:		
				Customer Master #(s):	
				1. _____	
				2. _____	

Designated Users (Perform transaction Input /Approval functions)						
USER 1				Permissions		
Name:				<input type="checkbox"/> Allow User to view Account information		
Title:				<input type="checkbox"/> Restrict user from viewing Account Balances		
Phone No:				<input type="checkbox"/> Perform Transfers (e.g. Account to Account)		
Email:				<input type="checkbox"/> Create 3 rd Party (Wire) Payments		
Signature:				<input type="checkbox"/> Request Bank Drafts		
(I have read and understood section 5 of the Terms and Conditions agreement)				<input type="checkbox"/> Approve transactions <i>(if ticked complete Approval Workflow band on form below)</i>		
Accounts:	Branch Identifier	Account Number	Branch Identifier	Account Number	Branch Identifier	Account Number

Designated Users (Perform transaction Input /Approval functions)						
USER 2				Permissions		
Name:				<input type="checkbox"/> Allow User to view Account information		
Title:				<input type="checkbox"/> Restrict user from viewing Account Balances		
Phone No:				<input type="checkbox"/> Perform Transfers (e.g. Account to Account)		
Email:				<input type="checkbox"/> Create 3 rd Party (Wire) Payments		
Signature:				<input type="checkbox"/> Request Bank Drafts		
(I have read and understood section 5 of the Terms and Conditions agreement)				<input type="checkbox"/> Approve transactions <i>(if ticked complete Approval Workflow band on form below)</i>		
Accounts:	Branch Identifier	Account Number	Branch Identifier	Account Number	Branch Identifier	Account Number

Upon completion please return this enrollment package (**Enrollment forms and Approval Workflow Bands**) plus **Terms and Conditions** document to your account manager or branch.

Designated Users (Perform transaction Input /Approval functions)						
USER 3				Permissions		
Name:				<input type="checkbox"/> Allow User to view Account information		
Title:				<input type="checkbox"/> Restrict user from viewing Account Balances		
Phone No:				<input type="checkbox"/> Perform Transfers (e.g. Account to Account)		
Email:				<input type="checkbox"/> Create 3 rd Party (Wire) Payments		
Signature:				<input type="checkbox"/> Request Bank Drafts		
	(I have read and understood section 5 of the Terms and Conditions agreement)			<input type="checkbox"/> Approve transactions <i>(if ticked complete Approval Workflow band on form below)</i>		
Accounts:	Branch Identifier	Account Number	Branch Identifier	Account Number	Branch Identifier	Account Number

Designated Users (Perform transaction Input /Approval functions)						
USER 4				Permissions		
Name:				<input type="checkbox"/> Allow User to view Account information		
Title:				<input type="checkbox"/> Restrict user from viewing Account Balances		
Phone No:				<input type="checkbox"/> Perform Transfers (e.g. Account to Account)		
Email:				<input type="checkbox"/> Create 3 rd Party (Wire) Payments		
Signature:				<input type="checkbox"/> Request Bank Drafts		
	(I have read and understood section 5 of the Terms and Conditions agreement)			<input type="checkbox"/> Approve transactions <i>(if ticked complete Approval Workflow band on form below)</i>		
Accounts:	Branch Identifier	Account Number	Branch Identifier	Account Number	Branch Identifier	Account Number

Designated Users (Perform transaction Input /Approval functions)						
USER 5				Permissions		
Name:				<input type="checkbox"/> Allow User to view Account information		
Title:				<input type="checkbox"/> Restrict user from viewing Account Balances		
Phone No:				<input type="checkbox"/> Perform Transfers (e.g. Account to Account)		
Email:				<input type="checkbox"/> Create 3 rd Party (Wire) Payments		
Signature:				<input type="checkbox"/> Request Bank Drafts		
	(I have read and understood section 5 of the Terms and Conditions agreement)			<input type="checkbox"/> Approve transactions <i>(if ticked complete Approval Workflow band on form below)</i>		
Accounts:	Branch Identifier	Account Number	Branch Identifier	Account Number	Branch Identifier	Account Number

Upon completion please return this enrollment package (**Enrollment forms and Approval Workflow Bands**) plus **Terms and Conditions** document to your account manager or branch.

Designated Users (Perform transaction Input /Approval functions)						
USER 6				Permissions		
Name:				<input type="checkbox"/>	Allow User to view Account information	
Title:				<input type="checkbox"/>	Restrict user from viewing Account Balances	
Phone No:				<input type="checkbox"/>	Perform Transfers (e.g. Account to Account)	
Email:				<input type="checkbox"/>	Create 3 rd Party (Wire) Payments	
Signature:				<input type="checkbox"/>	Request Bank Drafts	
	(I have read and understood section 5 of the Terms and Conditions agreement)			<input type="checkbox"/>	Approve transactions <i>(if ticked complete Approval Workflow band on form below)</i>	
Accounts:	Branch Identifier	Account Number	Branch Identifier	Account Number	Branch Identifier	Account Number

Designated Users (Perform transaction Input /Approval functions)						
USER 7				Permissions		
Name:				<input type="checkbox"/>	Allow User to view Account information	
Title:				<input type="checkbox"/>	Restrict user from viewing Account Balances	
Phone No:				<input type="checkbox"/>	Perform Transfers (e.g. Account to Account)	
Email:				<input type="checkbox"/>	Create 3 rd Party (Wire) Payments	
Signature:				<input type="checkbox"/>	Request Bank Drafts	
	(I have read and understood section 5 of the Terms and Conditions agreement)			<input type="checkbox"/>	Approve transactions <i>(if ticked complete Approval Workflow band on form below)</i>	
Accounts:	Branch Identifier	Account Number	Branch Identifier	Account Number	Branch Identifier	Account Number

Designated Users (Perform transaction Input /Approval functions)						
USER 8				Permissions		
Name:				<input type="checkbox"/>	Allow User to view Account information	
Title:				<input type="checkbox"/>	Restrict user from viewing Account Balances	
Phone No:				<input type="checkbox"/>	Perform Transfers (e.g. Account to Account)	
Email:				<input type="checkbox"/>	Create 3 rd Party (Wire) Payments	
Signature:				<input type="checkbox"/>	Request Bank Drafts	
	(I have read and understood section 5 of the Terms and Conditions agreement)			<input type="checkbox"/>	Approve transactions <i>(if ticked complete Approval Workflow band on form below)</i>	
Accounts:	Branch Identifier	Account Number	Branch Identifier	Account Number	Branch Identifier	Account Number

Upon completion please return this enrollment package (**Enrollment forms and Approval Workflow Bands**) plus **Terms and Conditions** document to your account manager or branch.

PLEASE USE THIS FORM TO RECORD BASIC APPROVAL RANGES

N.B.: If your company's approval limits for *Transfers, Drafts and Third Party (Wire) Payment* transactions are different then you will need to photocopy this page and complete a separate *Approval Workflow Band* form for each transaction.

Indicate (with an "X") which of the following transactions apply to the *Approval Workflow Bands* below:

- Transfers** (Account to Account + Inter-Client transfers + FX Transfers)
- Third Party (Wire) Payments**
- Draft Requests**

APPROVAL WORKFLOW BANDS – BASIC ENROLLMENT (Complete ranges and assign Approvers)			
BAND AMOUNT	From: \$	To: \$	Required number of Approvers in this range:
Approval Step #	List the users authorized to Approve in this step:		
BAND AMOUNT	From: \$	To: \$	Required number of Approvers in this range:
Approval Step #	List the users authorized to Approve in this step:		
BAND AMOUNT	From: \$	To: \$	Required number of Approvers in this range:
Approval Step #	List the users authorized to Approve in this step:		

*Last Band Amount should be the Company wide Limit or Infinity. If a company wide limit exists, payments entered over the company wide limit cannot be approved and therefore cannot be released.

Business/Client Name: _____

Auth Signature: _____

Name: _____

Title: _____

Date: _____

Auth Signature: _____

Name: _____

Title: _____

Date: _____

Auth Signature: _____

Name: _____

Title: _____

Date: _____

Auth Signature: _____

Name: _____

Title: _____

Date: _____

▼ **BANK USE ONLY** ▼

Auth Signature: _____

Name: _____

Title: _____

Date: _____

Branch: _____

Name of Approver: _____

Signature: _____

Date: _____