

# Venture Kamloops & RBC Present:

## What is a Request for Proposal (RFP)? Demystify the RFP Bid Process

### Are you:

- A small or medium business owner or sales executive?
- Wondering how to navigate the RFP process?
- Wondering how to use the RFP process for sourcing of goods and services?
- Interested in doing business with the 2010 Winter Games or other major events?



### Demystify the RFP Bid Process Workshop

RBC invites you to join us to understand the components of the Request For Proposal process and learn how to respond to an RFP. This seminar will also give you a clear understanding of the principles of sustainability and how they are affecting the current business climate.

### Find out:

- What is an RFP?
- Components of an RFP
- The Process of Submitting Bids
- Finding Opportunities
- To Bid or Not to Bid
- Principles of Sustainability



### Logistics

**Date:** Wednesday, October 22<sup>nd</sup>, 2008

**Time:** 8.30 - 9.00 a.m. Registration/Continental Breakfast  
9.00 - 12.00 p.m. Workshop

**Location:** RBC Royal Bank  
186 Victoria Street  
Boardroom - 2<sup>nd</sup> Floor  
Kamloops, B.C.

**RSVP:** Please RSVP to Cindy Dueck at 250-828-7184  
or [cindy@venturekamloops.com](mailto:cindy@venturekamloops.com)



F I R S T > F O R Y O U <sup>TM</sup>

© Registered Trademark of Royal Bank of Canada. <sup>TM</sup> © 2005 VANOC under license.