

Cheque-Pro™ — Electronic Cheque Depositing Solution

A fast and easy way to make
cheque deposits online



Cheque-Pro is a remote cheque depositing service that will allow you to electronically deposit cheques into your RBC Royal Bank® CAD or USD business accounts. Cheque-Pro is ideal for many businesses, including those with multiple locations depositing more than 25 cheques per month. Simplify your deposit processes when you send your deposit information through RBC Express® online banking or RBC® Online Banking* for business.

Experience the many benefits Cheque-Pro has to offer your business.

Save money and increase productivity

- This convenient, electronic cheque deposit service allows you to deposit cheques anytime, through RBC Express online banking or RBC Online Banking.
- Reduce courier fees paid for delivering paper cheques to the bank.
- Increase staff productivity by reallocating time from bank trips.
- Optimize operational efficiencies with fast, easy account reconciliation.

Improve cash flow

- Receive same-day credit on deposits made before 10 p.m. ET during business hours.
- Capture and reconcile cheque deposit details from multiple locations in one central location.
- Decrease account adjustments since deposits must balance before being submitted through Cheque-Pro.
- View, print and save images of the front and back of your cheques.

RBC Royal Bank



Enhanced Receivable and Reporting with Cheque-Pro Plus

Cheque-Pro Plus, the enhanced version of Cheque-Pro, provides comprehensive electronic reporting capabilities that will improve your operational efficiencies.

- Use up to three deposit note fields to capture deposit-specific information to view online and export to reports.
- Utilize the enhanced set of reports to capture business location, deposit and item-level information for central reporting.
- Set up item-level fields to capture specific receivable information to export to reports.
- Take advantage of the QuickBooks formatted receivables report with four QuickBooks custom fields to export receivable information.
- Access multiple reporting options to view, export and print data and images, including information captured in custom fields during the deposit transaction. Reports can be exported in multiple file formats to meet your needs (CSV, DOCX, PDF, RTF and XLS).

| Cheque-Pro vs. Cheque-Pro Plus | | |
|--|------------|-----------------|
| | Cheque-Pro | Cheque-Pro Plus |
| Deposit up to 250 cheques per session | ✓ | ✓ |
| Deposit from multiple locations* | ✓ | ✓ |
| Deposit Details Report | ✓ | ✓ |
| Client User Export Report* | ✓ | ✓ |
| Client Account Export Report* | ✓ | ✓ |
| User Activity Audit Report* | ✓ | ✓ |
| Deposit Summary Report | | ✓ |
| Detailed Item Export Report | | ✓ |
| Location Deposit Status Report* | | ✓ |
| Daily Deposit Summary Report | | ✓ |
| Deposit Details by Deposit Number Client User Export Report | | ✓ |
| QuickBooks Receive Payment Export Report | | ✓ |

* Available in RBC Express online banking.



Preparing your business for Cheque-Pro

- Review your accounts receivable and deposit processes to determine how Cheque-Pro can streamline and create improved efficiencies for your business.
- Enrol in RBC Express online banking or RBC Online Banking for business and ensure your business accounts are accessible.
- Source and purchase a compatible cheque scanner for each of your business locations. Cheque-Pro will support multiple scanner manufacturers and models, or you can source your scanner from CashTech Currency Products Inc. and take advantage of the preferred pricing they currently offer for RBC Royal Bank clients. Talk to your RBC Royal Bank Account Manager to learn more.

Contact your RBC Royal Bank Account Manager to enrol today.



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