

# Cash flow forecast



RECEIPTS	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Sales													
Other revenue													

**Total receipts**

## LESS PAYMENTS

### Direct costs

Materials													
Stock													
Packaging													
Other													

**Sub total for direct costs**

### Overheads

Accounting													
Bank Fees													
Cleaning													
Freight and postage													
Insurance													
Interest													
Marketing and advertising													
Motor vehicle expenses													
Power													
Rent													
Repairs and maintenance													
Salaries and employee expenses													
Stationery													
Subscriptions													
Tax													
Telephone													
Web site hosting and maintenance													

**Sub total for overheads**

**Total cash payments**

**Net cash flow**

**Opening bank balance**

**Closing bank balance**

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