

RBC Royal Bank®
RBC® Commercial
Avion® Visa‡
Certificate of Insurance



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IMPORTANT — PLEASE READ: These Certificates of Insurance are a valuable source of information and contain provisions that may limit or exclude coverage. Please read these Certificates of Insurance, keep them in a safe place and carry them with you when you travel.

Travel Accident Insurance Certificate of Insurance

Introduction

RBC Insurance Company of Canada (the “Insurer”) has issued group insurance policy F-2035807-A to Royal Bank of Canada (“Royal Bank”) to cover the *loss* from an *injury* as a result of an *accident* incurred by *covered persons* on a *common carrier* while travelling outside their Canadian province or territory of residence. All *covered persons* are clients of the Insurer. This Certificate of Insurance summarizes the provisions of this group insurance policy. This Certificate of Insurance replaces any prior Certificate of Insurance that may have been provided to you in connection with this coverage.

How to obtain assistance

If you require assistance or have questions about your coverage, you can contact Assured Assistance Inc. (“Assured Assistance”) by calling:

1-800-533-2778 toll-free from the US & Canada or 905-816-2581 collect from anywhere in the world.

Important notice – please read carefully

Travel Accident Insurance is designed to cover *losses* arising from sudden and unforeseeable circumstances. It is important that you read and understand your insurance before you travel as your coverage may be subject to certain limitations or exclusions.

Helpful information

- The Travel Accident Insurance covers you in the event of an accidental bodily *injury* resulting in a *loss*, including death, while travelling on a *common carrier*, for up to \$500,000 CAD.
- Please consult the list of specific *losses* covered under the “Specific loss indemnity” section herein.
- You are covered for *trips* taken outside your province or territory of residence.

Definitions

Throughout this document, all italicized terms have the specific meaning explained below.

Accident means a sudden and unforeseen event due to an external cause and resulting, directly and independently of any other cause, in any bodily *injury* or death.

Alternate transportation means the transportation offered to you when the *common carrier* providing the transportation for your covered *trip* is delayed or re-routed, requiring the transportation company which would have operated such *common carrier* to arrange for such *alternate transportation*.

Cardholder means an employee of the *Company* to whom an RBC Commercial Avion Visa has been issued by Royal Bank for business use at the request of the *Company*. A *cardholder* must be a *permanent resident* of Canada.

Common carrier means any *passenger plane*, land, or water conveyance (other than a rental vehicle or cruise ship) for regularly scheduled *passenger* service which is licensed to transport *passengers* for compensation or hire and also includes any *alternate transportation*. *Common carrier* does not include any such conveyance that is hired, chartered or used for a sport, gamesmanship, contest, sightseeing, observatory and/or recreational activity, regardless of whether or not such conveyance is licensed. Taxis or limousines are excluded from this definition except in the specific case as outlined in the “What is Covered” section 2.

Company means a corporation, partnership, sole proprietorship or any other entity which has entered into an agreement with Royal Bank for an RBC Commercial Avion Visa and in whose name the credit card account is established.

Contamination means the poisoning of people by nuclear, chemical and/or biological substances which causes illness and/or death.

Covered person means the *cardholder*, the *cardholder's spouse*, or the *cardholder's dependent child* who travels with or joins the *cardholder* or the *cardholder's spouse* on the same *trip*, or an employee of the *Company* travelling for business purposes. A *covered person* may be referred to as "you" or "your" or "yourself". All *covered persons* must be *permanent residents* of Canada.

Dependent child means an unmarried, natural, adopted, step or foster child, or legal ward of the *cardholder* who resides with the *cardholder* and who is:

- Under twenty-one (21) years of age; or
- Under twenty-six (26) years of age if he/she is a full-time student; or
- Mentally or physically handicapped and incapable of self-sustaining employment and totally reliant on *you* for support and maintenance.

Family member(s) means *your spouse*, a *dependent child*, parents, stepparents, grandparents, grandchildren, in-laws, brothers, sisters, stepbrothers and stepsisters.

Hospital means an establishment that is licensed as an accredited *hospital*, is operated for the care and treatment of in-patients, has a registered nurse always on duty, and has a laboratory and an operating room on the premises or in facilities controlled by the establishment. *Hospital* does not mean any establishment used mainly as a clinic, extended or palliative care facility, rehabilitation facility, convalescent, rest or nursing home, home for the aged, health spa or addiction treatment centre.

Injury or **Injuries** means a bodily *injury*, certified by a *physician*, resulting in a *loss* caused to *you* by an *accident* occurring on a *trip*.

Loss or **losses** means *loss* of life or the total and irrevocable *loss* of use of one or more of the following of limb(s)/organ(s), as follows:

- *loss* of a hand or a foot means the total and irrevocable *loss* of use including the wrist joint and the ankle joint;
- with regard to eyes, total and irrecoverable *loss* of sight;
- with regard to a leg or an arm, the total and irrevocable *loss* of use through or above the knee or elbow joint;
- *loss* of a thumb and index finger means the total and irrevocable *loss* of use, including all phalanges, but excluding the *loss* of the hand or foot;
- with regard to speech and hearing, total and irrecoverable *loss*;
- *loss* of a finger or a toe means the total and irrevocable *loss* of use, including all phalanges, but excluding the *loss* of the hand or foot;
- with regard to paralysis (quadriplegia, paraplegia, hemiplegia), *loss* must result in the complete and irreversible paralysis of such limbs.

Passenger means a *covered person* riding onboard a *common carrier*. The definition of *passenger* does not include a person acting as a pilot, operator or crew member.

Passenger plane means a certified multi-engine transportation aircraft provided by a regularly scheduled airline on any regularly scheduled *trip* operated between licensed airports and holding a valid Canadian Air Transport Board or Charter Air Carrier licence, or its foreign equivalent, and operated by a certified pilot.

Permanent resident means a person who resides in Canada for at least six (6) months of the year. However, individuals otherwise eligible for coverage who are members of the Canadian Foreign Service need not satisfy this requirement.

Physician means someone who is not *you* or a *family member* who is licensed to prescribe drugs and administer medical treatment (within the scope of such license) at the location where the treatment is provided. A *physician* does not include a naturopath, herbalist, homeopath or chiropractor.

Spouse means the person who is legally married to *you*, or has been living in a conjugal relationship with *you* and who has been residing in the same household as *you* for a continuous period of at least one (1) year.

Terrorism or **act of Terrorism** means an act, including but not limited to the use of force

or violence and/or the threat thereof, including hijacking or kidnapping, of an individual or group in order to intimidate or terrorize any government, group, association or the general public for religious, political or ideological reasons or ends, and does not include any act of war (whether declared or not), act of foreign enemies or rebellion.

Trip means travel outside *your* Canadian province or territory of residence on a *common carrier* the fare for which is paid in full with the RBC Commercial Avion Visa and/or RBC Rewards® points.

When does coverage begin and end?

This Certificate of Insurance provides coverage whenever payment for *your trip* on a *common carrier* has been paid with an RBC Commercial Avion Visa and/or RBC Rewards points, prior to any *injury* resulting in any *loss* for which a claim is made under this Policy. If only a partial payment was made with RBC Rewards points, the balance must have been paid with an RBC Commercial Avion Visa for this Certificate of Insurance to be effective.

Coverage begins on the date *you* leave *your* province or territory of residence on *your trip*.

Coverage ends, individually for the *cardholder* and each *covered person*, at the earliest of:

1. The date the RBC credit card account is cancelled; or
2. The date the RBC credit card account is sixty (60) days past due; or
3. The date the group insurance policy F-2035807-A terminates; or
4. The date when coverage is no longer in force as described in the section “What is Covered and What are the Benefits?”.

What is covered and what are the benefits?

What is covered?

When the full transportation fare for *your trip* is paid with an RBC Commercial Avion Visa and/or RBC Rewards points prior to commencing *your trip*, this Certificate of Insurance provides a benefit for any *injury* sustained by *you* as a result of an *accident* which occurs during *your trip* while *you* are:

1. Travelling as a *passenger* in, on, boarding or disembarking from the *common carrier* which is providing the transportation or *alternate transportation* for *your trip*;
2. Travelling as a *passenger* in, on, boarding or disembarking from the *common carrier* which is providing the transportation or *alternate transportation*, including complementary transportation for this situation only, directly to or from a terminal, station, pier or airport either:
 - a) Immediately preceding a scheduled departure of the *common carrier* during *your trip*; or
 - b) Immediately following a scheduled arrival of the *common carrier* during *your trip*;
3. Travelling as a *passenger* in the terminal, station, pier or airport prior to or after boarding or disembarking from a *common carrier* which is providing the transportation or *alternate transportation* to *you* as a *passenger*.

What are the benefits?

A. Specific loss indemnity

When a *covered person* suffers an *injury* resulting in any of the following *losses* within three hundred and sixty-five (365) days of the date of the *accident*, the Insurer will pay the following maximum amount:

Loss of:	Indemnity:
Life	\$500,000
Both hands or both feet	\$500,000

Loss of:	Indemnity:
Total sight in both eyes	\$500,000
One hand and one foot	\$500,000
One hand or one foot and total sight in one eye	\$500,000
Speech and hearing	\$500,000
One leg or one arm	\$375,000
One hand or one foot	\$333,300
Speech or hearing	\$333,300
Total sight in one eye	\$333,300
Thumb and index finger of the same hand	\$166,650
One finger or one toe	\$50,000
Loss of use of:	Indemnity:
Both upper and lower limbs (quadriplegia)	\$500,000
Both lower limbs (paraplegia)	\$500,000
Upper and lower limbs of one side of the body (hemiplegia)	\$500,000

B. Rehabilitation

When *injuries* result in a payment being made under the “Specific loss indemnity” section above (Benefit A), an additional amount would be payable to *you* by the Insurer as follows:

The reasonable and necessary expenses *you* actually incurred, up to a limit of \$2,500, for special training provided:

- a. such training is required because of such *injuries*, and in order for *you* to be qualified to engage in an occupation in which *you* would not have been engaged except for such *injuries*; and
- b. expenses are incurred within two (2) years from the date of the *accident*.

No payment will be made for ordinary living, travelling or clothing expenses.

C. Family transportation

When *you* are confined as an inpatient in a *hospital* for *injuries* that result in a payable loss under the Policy and *you* require the personal attendance of a *family member* as recommended by the attending *physician*, or where due to *your* accidental death, the attendance of a *family member* is required, the Insurer will pay for the expenses incurred by the *family member* for transportation to *you* by the most direct route by a *common carrier*, but not to exceed an amount of \$1,000.

What is not covered?

Exclusions

The Policy does not cover any loss, fatal or non-fatal, caused by or related to:

1. *Your* intentional self-inflicted *injuries*, suicide or attempted suicide while sane or insane;
2. War (declared or not), an act of foreign enemies or rebellion, voluntarily and knowingly exposing *yourself* to risk from an act of war (declared or not) or voluntarily participating in a riot or civil disorder;
3. The commission of a criminal act or direct or indirect attempt to commit a criminal act by *you* or *your* beneficiary, whether or not *you* have been charged;
4. *Your* active full-time service in the armed forces of any country or participation in any military manoeuvre or training exercise;
5. Riding onboard a *common carrier* with a status other than *passenger*;
6. Any *accident* arising from, or in any way related to, *your* chronic use or abuse of alcohol or drugs, including prescription or illegal drugs, or deliberate non-compliance with prescribed medical therapy or treatment whether prior to or during *your trip*;

7. Sickness or disease, even if the cause of its activation or reactivation is an *accident*;
8. Ionising radiation or radioactive *contamination* from any nuclear fuel or waste which results from the burning of nuclear fuels; or, the radioactive, toxic, explosive or other dangerous properties of nuclear machinery or any part of it;
9. *Contamination* due to any *act of terrorism*;
10. *Terrorism*.

Limitations

1. If, as a result of an *accident*, you sustain *injuries* resulting in multiple *losses*, the maximum indemnity the Insurer will pay to you for all your *losses* will equal the highest indemnity amount for one (1) of your *losses* and will not exceed \$500,000.
2. Indemnity will not be paid while you are in a coma.
3. When your death or *loss* occurs more than fifty-two (52) weeks after the *accident*, unless you are in a coma at the end of that period; the Insurer will determine which benefits you are entitled to, if applicable, when you regain consciousness.

What should you do if you have a claim?

If you call Assured Assistance at the time of the *loss* as shown under “How to Obtain Assistance,” you will receive the necessary claims assistance.

If you do not call Assured Assistance, you must notify the Claims Centre of your claim within thirty (30) days of the date of the *loss* at the following toll-free number:

RBC Insurance Claims Center: 1-800-464-3211

The Claims Center will then send you the document(s) you will need to fill out in order to submit a claim and indicate to you which additional document(s) or information is also required for your claim to be reviewed.

(Please Note: a legal guardian must complete the claim process on behalf of a covered person under the age of eighteen (18) in Quebec or under the age of sixteen (16) for the rest of Canada.)

In certain circumstances, the Insurer may require that you fill out a consent form in order to give:

- a. your consent to verify your health card number and other information required to process your claim with the relevant government and other authorities;
- b. your authorization to physicians, hospitals and other medical providers to provide the Insurer any and all information they have regarding you while under their observation or treatment, including your medical history, diagnoses and test results; and
- c. your agreement to disclose any of the information available under a) and b) above to other sources, as may be required for the processing of your claim for benefits obtainable from other sources.

Submission of claims and all required documents/information must be sent to:

RBC Insurance Company of Canada

Claims Centre

PO Box 97, Station A

Mississauga, ON L5A 2Y9

1-800-464-3211

You must submit the information required for your claim within ninety (90) days of the date of the loss. If it is not reasonably possible to provide such information within ninety (90) days, you must do so within one (1) year of the loss or your claim will not be reviewed.

The Claims Center will notify you of the decision on your claim within sixty (60) days of receiving all of the required information.

Other claim information

Examination and autopsy

The Insurer, at its own expense, shall have the right and opportunity to examine the person of any covered person whose injury is the basis of a claim hereunder when and so often as it may reasonably require during pendency of a claim hereunder, and also the right and opportunity to make an autopsy in the case of death, where it is not forbidden by law.

Payment of claims

Benefits for loss of your life will be paid to your designated beneficiary(ies) (as further described below). Benefits for all other covered losses sustained by you will be paid to you, if living, otherwise to your designated beneficiary(ies). If more than one (1) beneficiary is designated and the beneficiaries' respective percentage of policy distribution is not specified, the designated beneficiaries shall share equally. If no beneficiary has been designated, or if the designated beneficiary does not survive you, the benefits will be paid to your estate.

Beneficiary

Under this Certificate of Insurance, you may designate a beneficiary or change a previously designated beneficiary. No one else but you may designate or change a previously designated beneficiary. For such designation or change to become effective, you must complete a form entitled "Designation, Revocation or Addition of Beneficiary(ies)" and submit it to the Insurer. **You can obtain this form at your convenience from our website at www.rbcinsurance.com/cardsbeneficiaryform.** To obtain a paper copy by mail, please call RBC Insurance Company of Canada at 1-800-533-2778 toll-free from the US & Canada, or (905) 816-2581 collect from anywhere in the world. Such designation or change shall take effect as of the date the form was signed by you but no earlier than June 1, 2013. Any payment made by the Insurer prior to the receipt of such designation or change shall fully discharge the Insurer to the extent of such payment.

Legal actions

No action at law or in equity shall be brought to recover on the Policy prior to the expiration of sixty (60) days after the written proof of loss has been furnished in accordance with the section "What to do if you have a claim" above. No such action shall be brought after the expiration of three (3) years from the decision on your claim by the Insurer.

What other terms should you know about?

1. All amounts are shown in Canadian dollars. If you have paid a covered expense, you will be reimbursed in Canadian currency at the prevailing rate of exchange quoted by Royal Bank on the date the last service was rendered to you. This insurance will not pay for any interest or any fluctuations in the exchange rate.
2. Any amount payable to a minor will be paid to the minor's legal ward.
3. If your body has not been found within one (1) year of the disappearance, sinking, or wrecking of the common carrier in which you were riding at the time of the accident, it will be presumed that you have suffered loss of life resulting from a bodily injury caused by an accident at the time of such disappearance, sinking or wrecking.
4. If you incur losses covered under this Certificate of Insurance due to the fault of a third party, the Insurer may take action against the third party. You agree to cooperate fully with the Insurer or its agents and to allow the Insurer or its agents, at its/their own expense, to bring a lawsuit in your name against a third party. Where a third party is involved, an accident report is required before any claim payments can be made.
5. This Certificate of Insurance is the entire contract between you and the Insurer and

is subject to the statutory conditions of the Insurance Companies Act of Canada and any governing provincial statutes concerning contracts of *accident* insurance.

6. The Insurer may, at its discretion, void this Certificate of Insurance in the case of fraud or attempted fraud by *you*, or if *you* conceal or misrepresent any material fact or circumstance concerning this insurance contract.
7. On reasonable notice *you* or a claimant under the contract will be provided with a copy of the group contract.
8. Every action or proceeding against an insurer for the recovery of insurance money payable under the contract is absolutely barred unless commenced within the time set out in the Insurance Act (for actions or proceedings governed by the laws of Alberta and British Columbia), The Insurance Act (for actions or proceedings governed by the laws of Manitoba), the *Limitations Act, 2002* (for actions or proceedings governed by the laws of Ontario), or in other applicable legislation in *your* province of residence. For those actions or proceedings governed by the laws of Quebec, the prescriptive period is set out in the Quebec Civil Code.

This Certificate of Insurance replaces any prior Certificate of Insurance that may have been provided to *you* in connection with this coverage.

Auto Rental Collision/Loss Damage Insurance Certificate of Insurance

Introduction

Aviva General Insurance Company (referred to in this Certificate as the “Insurer”) has issued group insurance policy F-2000375-A to Royal Bank of Canada (“Royal Bank”) to cover expenses related to Auto Rental Collision/Loss or Damage. All *cardholders* are clients of the Insurer.

How to obtain assistance

If *you* require assistance or have questions about *your* coverage, call:

**1-800-533-2778 toll-free from the US & Canada, or
905-816-2581 collect from anywhere in the world.**

Helpful information about Auto Rental Collision/ Loss Damage Insurance

- This Certificate of Insurance does **not** cover third party liability coverage. Check with *your* personal automobile insurer and the *rental agency* to ensure that *you* and all other *drivers* have adequate third party liability, personal injury and damage to property coverage.
- This insurance is effective when the *cardholder*, the *cardholder's spouse*, or an employee of the *Company* travelling for business purposes presents in person at the *rental agency*, executes the rental agreement, uses an RBC Commercial Avion Visa card and takes possession of the rental vehicle. The full cost of *your* rental vehicle, including all applicable taxes, issued by a *rental agency* must be paid with an RBC Commercial Avion Visa card and/or RBC Rewards® points for the coverage to be effective. If only a partial payment is made using RBC Rewards points, the remaining balance, including all applicable taxes of that rental vehicle, must be paid using an RBC Commercial Avion Visa card in order to be covered.
- The length of time *you* rent the same vehicle must not exceed forty-eight (48) consecutive days, which shall follow one immediately after the other. In order to break the consecutive day cycle, a full calendar date must exist between rental periods. Coverage may not be extended for more than forty-eight (48) consecutive days by renewing or taking out a new rental agreement with the same or another *rental agency* for the same vehicle or another vehicle.
- If *you* decide to purchase the *rental agency's* CDW option or similar coverage, then this Certificate of Insurance will only cover *your* deductible in the event of a claim, provided all terms and conditions of this coverage are met.

- Most vehicles are covered by this Certificate of Insurance, but there are some exclusions. (A list of vehicles excluded from this coverage is outlined in the section “What is not covered?”)
- Coverage is available except where prohibited by law.
- Check the rental vehicle carefully for scratches or dents before *you* take possession of the rental vehicle and also when *you* return the rental vehicle. Be sure to point out where the scratches or dents are located to a *rental agency* representative.
- If the vehicle has sustained damage of any kind, call 1-800-533-2778 (in Canada or the United States) or (905) 816-2581 (collect) immediately.
- Do not sign a blank sales draft to cover the damage and *loss of use* charges or a sales draft with an estimated cost of repair and *loss of use* charges. The rental agent may make a claim on *your* behalf to recover repair and *loss of use* charges by following the procedures outlined in the section “What should *you* do if *you* have a claim?”
- Claims must be reported within forty-eight (48) hours of the loss/damage occurring by calling 1-800-533-2778 (when in Canada or the United States) or (905) 816-2581 (collect).
- It is important that *you* read and understand *your* Certificate of Insurance as *your* coverage is subject to certain limitations or exclusions.

Definitions

Throughout this document, all *italicized* terms have the specific meaning explained below.

Cardholder means an employee of the *Company* to whom an RBC Commercial Avion Visa has been issued by Royal Bank for business use at the request of the *Company*. A *cardholder* must be a *permanent resident* of Canada.

Car sharing means a car rental club that gives its members twenty-four (24)-hour access to a fleet of cars parked in a convenient location.

Company means a corporation, partnership, sole proprietorship or any other entity which has entered into an agreement with Royal Bank for an RBC Commercial Avion Visa and in whose name the credit card account is established.

Covered person means:

1. The *cardholder*, the *cardholder's spouse*, or an employee of the *Company* travelling for business purposes and who presents in person at the *rental agency*, executes the rental agreement and takes possession of the rental vehicle. A *covered person* may be referred to as “*you*” or “*your*” or “*yourself*”. All *covered persons* must be *permanent residents* of Canada.
2. Any other person who drives the same rental vehicle with *your* permission whether or not such person has been listed on the rental vehicle contract or has been identified to the *rental agency* at the time of making the rental. However, *you* and all drivers must otherwise qualify under and follow the terms of the rental contract and must be legally licensed and permitted to drive the rental vehicle under the laws of the jurisdiction in which the rental vehicle shall be used.

Loss of use means the amount paid to a *rental agency* to compensate it when a rental vehicle is unavailable for rental while undergoing repairs for damage incurred during the rental period.

Mini-van means a van made by an automobile manufacturer and classified by the manufacturer or a government authority as a *mini-van* made to transport a maximum of eight (8) people including the driver and which is used exclusively for the transportation of passengers and their luggage.

Permanent resident means a person who resides in Canada for at least six (6) months of the year. However, individuals otherwise eligible for coverage who are members of the Canadian Foreign Service need not satisfy this requirement.

Rental agency (or rental agencies) means a vehicle *rental agency* licensed to rent vehicles and which provides a rental agreement. For greater certainty, throughout this Certificate of Insurance, the terms “rental company” and “rental agency” refer to both traditional vehicle *rental agencies* and *car sharing* programs.

Rental agency's CDW means an optional Collision Damage Waiver (“CDW”) or similar waiver offered by rental companies and *rental agencies* that relieves renters of financial responsibility if the vehicle is damaged or stolen while under a rental contract. The *rental agency's CDW* is not insurance.

Spouse means the person who is legally married to you, or has been living in a conjugal relationship with you and residing in the same household as you for a continuous period of at least one (1) year.

Tax-free car means a tax-free car package that provides tourists with a short-term (seventeen (17) days to six (6) months) tax-free vehicle lease agreement with a guaranteed buyback. The Insurer **will not** provide coverage for tax-free cars.

When does coverage begin and end?

Coverage begins when:

1. You present in person at the rental agency, execute the rental agreement, use an RBC Commercial Avion Visa for payment and take possession of the rental vehicle; and
2. You use an RBC Commercial Avion Visa card and/or RBC Rewards points to pay for the entire cost of the rental, including all applicable taxes, from a rental agency. If only a partial payment is made using RBC Rewards points, the remaining balance of that rental, including all applicable taxes, must be paid using an RBC Commercial Avion Visa card in order to be covered; and
3. You decline the rental agency's CDW option or similar coverage offered by the rental agency on the rental contract. If there is no space on the vehicle rental contract for you to indicate that you have declined the coverage, then indicate in writing on the contract "I decline CDW provided by this merchant". (Note: If you decide to purchase the rental agency's CDW option or similar coverage, then this Certificate of Insurance will only cover your deductible in the event of a claim provided all terms and conditions of this coverage are met.)

Coverage ends for each covered person on the earliest of:

1. The date and time the rental agency reassumes control of the rental vehicle; or
2. The date upon which your rental period exceeds forty-eight (48) consecutive days or your rental period is extended for more than forty-eight (48) consecutive days by renewing or taking out a new rental agreement with the same or another rental agency for the same vehicle or other vehicles; or
3. The date the group insurance policy F-2000375-A terminates; or
4. The date the applicable card account is sixty (60) days past due; or
5. The date the applicable card is cancelled or card privileges are otherwise terminated; or
6. The date Royal Bank receives written notice from the cardholder or the Company that the cardholder or the Company chooses to cancel the applicable card.

What is covered and what are the benefits?

When you pay for the entire cost of the rental vehicle, including all applicable taxes, using an RBC Commercial Avion Visa and/or RBC Rewards points, this Certificate of Insurance covers you and/or a rental agency for loss/damages, up to the actual cash value of the damaged or stolen rental vehicle, as well as valid rental agency towing and loss of use charges when the conditions described in this Certificate of Insurance are met.

This insurance coverage is available on a twenty-four (24)-hour basis unless precluded by law or the coverage is in violation of the terms of the rental contract in the jurisdiction in which it was formed (other than under **What is not covered?** #8 (a), (b) or (c)).

This coverage is primary insurance, except in the following circumstances:

- if you decide to purchase the rental agency's CDW option or its equivalent; or
- in such circumstances where the applicable government insurance legislation states otherwise.

The following types of rental vehicles are covered:

- All cars, sport utility vehicles, and mini-vans except those listed in the section "What is not covered?"

Also,

- Rental vehicles that are part of prepaid travel packages are also covered if the total package, including all applicable taxes, was paid with an RBC Commercial Avion Visa and/or RBC Rewards points;

- You are covered if you receive a “free rental” as a result of a promotion where you have had to make previous vehicle rentals and if each such previous rental was entirely paid for, including all applicable taxes, with an RBC Commercial Avion Visa and/or RBC Rewards points;
- You are covered if you receive a “free rental” day(s) as a result of an RBC Rewards program for the number of days of free rental. If the free rental day(s) are combined with rental days for which you pay the negotiated rate, this entire balance, including all applicable taxes, must be paid with an RBC Commercial Avion Visa and/or RBC Rewards points.

What is not covered?

The Insurer will not pay for any expenses incurred directly or indirectly as a result of:

1. A replacement vehicle for which your personal automobile insurance or other insurer is covering all or part of the cost of the rental;
2. Third party liability (which means a covered person who injures someone else or damages their property in a motor vehicle accident);
3. Personal injury sustained by a covered person;
4. Damage to property (except the rental vehicle itself or its equipment);
5. The operation of the rental vehicle at any time during which any covered person is driving while intoxicated or under the influence of any alcohol or narcotic;
6. Any dishonest, fraudulent or criminal act committed by any covered person;
7. Wear and tear, gradual deterioration, or mechanical or electrical breakdown or failure, inherent vice or damage, insects or vermin;
8. Operation of the rental vehicle in violation of the terms of the rental agreement except:
 - (a) covered persons, as defined, may operate the rental vehicle;
 - (b) the rental vehicle may be driven on publicly maintained gravel roads;
 - (c) the rental vehicle may be driven across provincial and state boundaries in Canada and the U.S. and between Canada and the U.S.
9. Seizure or destruction under a quarantine or customs regulations or confiscated by order of government or public authority;
10. Transportation of contraband or illegal trade;
11. War, hostile or warlike action, insurrection, rebellion, revolution, civil war, usurped power, or action taken by government or public authority in hindering, combating or defending against such action;
12. Transportation of property or passengers for hire;
13. Nuclear reaction, nuclear radiation, or radioactive contamination;
14. Intentional damage to the rental vehicle by a covered person;
15. Expenses due to diminished value of the rental vehicle.

The following vehicles are NOT covered:

1. Vans, cargo vans or mini cargo vans (other than mini-vans);
2. Trucks, pick-up trucks or any vehicle that can be spontaneously reconfigured into a pick-up truck;
3. Limousines;
4. Tractors and/or other equipment typically used for farming;
5. Off-road vehicles – meaning any vehicle used on roads that are not publicly maintained roads unless used to enter or exit private property;
6. Motorcycles, mopeds, scooters or motor bikes;
7. Trailers, campers, recreational vehicles or vehicles not licensed for road use;
8. Vehicles towing or propelling trailers or any other object;
9. Mini-buses or buses;
10. Any vehicle that had a Manufacturer’s Suggested Retail Price (MSRP) excluding all taxes, over sixty-five thousand dollars Canadian (\$65,000) in its model year;

11. Exotic vehicles, meaning vehicles such as Aston Martin, Bentley, Bricklin, Daimler, DeLorean, Excalibur, Ferrari, Jensen, Lamborghini, Lotus, Maserati, Porsche, Rolls Royce;
12. Any vehicle which is either wholly or in part hand made, hand finished or has a limited production of under two thousand, five hundred (2,500) vehicles per year;
13. Antique vehicles, meaning a vehicle over twenty (20) years old or which has not been manufactured for ten (10) years or more; and
14. *Tax-free cars.*

Luxury vehicles, including but not limited to BMW, Cadillac, Lincoln and Mercedes Benz, are covered as long as they meet the above requirements.

What should *you* do if *you* have a claim?

In the event of loss/damage to *your* rental vehicle, call 1-800-533-2778 (toll-free) within forty-eight (48) hours if *you* are in Canada or the United States or (905) 816-2581 (collect). The representative will answer *your* questions and send *you* a claim form.

- Decide with the rental agent who will make the claim. (Please note: *You* must notify the *rental agency* and obtain consent prior to completing any repairs on *your* own.)
- **If the rental agent decides to settle the claim directly**, complete the accident report claim form and assign the right for the *rental agency* to make the claim on *your* behalf on the claim form or other authorized forms. It is important to note that *you* remain responsible for the loss/damage and that *you* may be contacted in the future to answer inquiries resulting from the claims process. The rental agent may fax the required documentation toll-free if they are in Canada or the United States to 1-866-804-2228. Elsewhere the fax number is (905) 813-4791 (collect). Original documentation may also be required in some instances. (If *you* have any questions, are having any difficulties, or would like the claims administrator to be involved immediately, call the number provided above).
- **If *you* will be making the claim**, *you* must call the claims administrator within forty-eight (48) hours of the loss/damage having occurred. *Your* claim must be submitted with as much documentation as possible, as requested below, within forty-five (45) days of discovering the loss/damage. *You* will need to provide all documentation within ninety (90) days of the date of loss or damage to the claims administrator at the address provided below.
- For *your* claim to be reviewed, *you* must submit the following original documentation, as applicable:
 - the claim form, completed and signed;
 - the RBC credit card statement and/or receipt showing that the rental was paid in full, including all applicable taxes, with an RBC Commercial Avion Visa and/or RBC Rewards points;
 - a copy of *your* invoice showing all prepaid expenses (prepaid rental car payment);
 - a copy of the receipt showing the amount of RBC Rewards points redeemed;
 - a copy of *your* previous rental agreements resulting in a free rental;
 - the original copy of both sides of the vehicle rental agreement;
 - the accident or damage report, including photographs of the damage;
 - the itemized repair bill, or if not available, a copy of the estimate;
 - the receipt for paid repairs;
 - a copy of the completed police report when required by law;
 - a copy of *your* billing or pre-billing statement if any repair charges were billed to *your* account; and
 - a copy of *your* paid statement or billing indicating the deductible amount (if *you* have purchased the *rental agency's* CDW or similar coverage).

Forward this documentation to:

Aviva General Insurance Company
Attention: RBC Visa Claims
PO Box 6, Station A
Mississauga, ON L5A 2Y9

Under normal circumstances, the claim will be reviewed within fifteen (15) days after the claims administrator has received all necessary documentation. If the claim cannot be assessed on the basis of the information that has been provided, it may be closed.

After the Insurer has paid *your* claim, *your* rights and recoveries will be transferred to the Insurer to the extent of the Insurer's payment for the loss/damage incurred when the rental vehicle was under *your* responsibility. This means the Insurer will then be entitled, at its own expense, to sue another party in *your* name. If the Insurer chooses to sue another party in *your* name, *you* must give the Insurer all the assistance the Insurer may reasonably require to secure its rights and remedies. This may include providing *your* signature on all necessary documents that enable the Insurer to sue in *your* name.

Once *you* report loss or damage, a claim file will be opened and will remain open for six (6) months from the date of the loss or damage. Payment will only be made on a claim or any part of a claim that is completely substantiated as required by the claims administrator within six (6) months of the date of loss/damage.

You should use due diligence and do all things necessary to avoid or reduce any loss or damage to property protected by this Auto Rental Collision/Loss Damage Insurance.

Other claim information

You may only commence a legal action in the province or territory where the Certificate of Insurance was issued. *You* or *your* heirs assign consent to the transfer of any legal action to the province or territory where the Certificate of Insurance was issued.

What other terms should *you* know about?

1. The RBC Commercial Avion Visa account must be open and in good standing during the rental period.
2. Only the *cardholder*, the *cardholder's spouse*, or an employee of the *Company* travelling for business purposes may rent a vehicle and may decide to decline the *rental agency's CDW* or an equivalent alternative coverage offering. This coverage applies only to the *covered person's* business use of the rental vehicle.
3. Coverage is limited to one (1) rental vehicle at a time; i.e. if during the same period there is more than one (1) vehicle rented by the *cardholder*, the *cardholder's spouse*, or an employee of the *Company* travelling for business purposes, only the first rental will be eligible for these benefits.
4. If *you* make a claim knowing it to be false or fraudulent in any respect, *you* will not be entitled to the benefits of this protection, nor to the payment of any claim made under this Certificate of Insurance.
5. The Insurer may, at its discretion, void this insurance contract in the case of fraud or attempted fraud by *you*, or if *you* conceal or misrepresent any material fact or circumstance concerning this insurance contract.
6. On reasonable notice *you* can be provided with a copy of the group contract.
7. Every action or proceeding against an insurer for the recovery of insurance money payable under the contract is absolutely barred unless commenced within the time set out in the Insurance Act (for actions or proceedings governed by the laws of Alberta and British Columbia), The Insurance Act (for actions or proceedings governed by the laws of Manitoba), the *Limitations Act, 2002* (for actions or proceedings governed by the laws of Ontario), or in other applicable legislation in *your* province of residence. For those actions or proceedings governed by the laws of Quebec, the prescriptive period is set out in the Quebec Civil Code.

Trip Cancellation & Trip Interruption Insurance Certificate of Insurance

IMPORTANT – PLEASE READ: This Certificate of Insurance is a valuable source of information and contains provisions that may limit or exclude coverage. Please read this Certificate of Insurance, keep it in a safe place and carry it with you when you travel.

Introduction

RBC Insurance Company of Canada (the “Insurer”) has issued group insurance policy U-1014452-A to Royal Bank of Canada (“Royal Bank”) to cover expenses related to Trip Cancellation and group insurance policy U 1014453-A to Royal Bank of Canada (“Royal Bank”) to cover expenses related to Trip Interruption. All covered persons are clients of the Insurer. This Certificate of Insurance summarizes the provisions of this group insurance policy.

How to obtain assistance

If you require assistance or have questions about your coverage, you can contact Assured Assistance Inc. (“Assured Assistance”) by calling:

**1-800-533-2778 toll-free from the US & Canada or
905-816-2581 collect from anywhere in the world.**

Trip Cancellation/Trip Interruption Insurance will reimburse only the *cancellation penalties* in effect at the time of the cause of cancellation or interruption.

- When the cause of cancellation occurs before the scheduled departure from the *departure point*, and while coverage is in effect, you must cancel your trip through your travel agent, airline, tour company, carrier or travel authority immediately, but no later than the next business day following the cause of cancellation. You must also call Assured Assistance immediately.
- When you are forced to interrupt or discontinue your trip due to one of the covered reasons, and while coverage is in effect, you must call Assured Assistance immediately.

Important notice – please read carefully

- Travel insurance is designed to cover losses arising from sudden and unforeseeable circumstances. It is important that you read and understand your insurance before you travel as your coverage may be subject to certain limitations or exclusions.
- A pre-existing exclusion applies to *medical conditions and/or symptoms that existed prior to your effective date*. Check to see how this applies to your insurance and how it relates to your effective date.
- In the event of an accident, injury or sickness, your prior medical history may be reviewed when a claim is reported.

Helpful information about Trip Cancellation/ Trip Interruption Insurance

- The maximum amount covered under the Trip Cancellation Insurance for the covered person is \$1,500 per trip.
- The maximum amount covered under Trip Interruption Insurance for each covered person is \$5,000 per trip.
- If you need more coverage beyond the maximum amount offered on the RBC Commercial Avion Visa, contact the Enrollment Center at 1-800-565-3129 (toll-free from USA or Canada) or 905-816-2577 (collect call from anywhere).
- It is important that you read and understand your Certificate of Insurance as your coverage is subject to certain limitations or exclusions.

Definitions

Throughout this document, all *italicized* terms have the specific meaning explained below.

Cancellation penalties means the amount forfeited under the terms and conditions of the applicable travel arrangements when *your trip* is cancelled, and for which there will be no form of compensation. The travel arrangements must be paid with an RBC Commercial Avion Visa and/or equivalent RBC Rewards® points.

Cardholder means an employee of the *Company* to whom an RBC Commercial Avion Visa has been issued by Royal Bank for business use at the request of the *Company*. A *cardholder* must be a *permanent resident* of Canada.

Change in medication means the addition of any new *prescription drug*, the withdrawal of any *prescription drug*, an increase in the dose of any *prescription drug*, or a decrease in the dose of any *prescription drug*.

Exceptions:

- an adjustment in the dosage of insulin or Coumadin (warfarin), if *you* are currently taking these drugs;
- a change from a brand name drug to an equivalent generic drug of the same dosage.

Common carrier means any land, air or water conveyance for regular passenger service which is licensed to transport passengers for compensation or hire.

Company means a corporation, partnership, sole proprietorship, or any other entity which has entered into an agreement with Royal Bank for an RBC Commercial Avion Visa and in whose name the credit card account is established.

Covered person means the *cardholder*, the *cardholder's spouse*, or the *cardholder's dependent child* who travels with or joins the *cardholder* or the *cardholder's spouse* on the same *trip*, or an employee of the *Company* travelling for business purposes. Note: Dependent children 16 – 25 years of age are eligible for this insurance when travelling without the *cardholder* or the *cardholder's spouse*. A *covered person* may be referred to as “*you*” or “*your*” or “*yourself*”. All *covered persons* must be *permanent residents* of Canada.

Departure date means the date of *your departure* from *your departure point*.

Departure point means the province or territory *you* depart from on the first day of *your intended trip*.

Dependent child means an unmarried, natural, adopted, step or foster child, or legal ward of the *cardholder* who is:

- under twenty-one (21) years of age, or
- under twenty-six (26) years of age if a full-time student, or
- mentally or physically handicapped and incapable of self-sustaining employment and totally reliant on *you* for support and maintenance.

Effective date means the date and time of purchase of prepaid travel, accommodations and recreation arrangements and before any *cancellation penalties* have been incurred, provided *you* pay the entire cost with an RBC Commercial Avion Visa and/or RBC Rewards points.

Emergency means any unexpected or unforeseen sickness or bodily injury that occurs during the period of coverage and makes it necessary for *you* to receive immediate treatment from a *physician* or to be hospitalized.

Family means *your spouse*, parent, step-parent, grandparent, grandchild, in-law, natural or adopted child, step-child, brother, sister, step-brother, step-sister, legal guardian, or legal ward.

Hospital means an establishment that is licensed as an accredited *hospital*, is operated for the care and treatment of in-patients, has a registered nurse always on duty, and has a laboratory and an operating room on the premises or in facilities controlled by the establishment. *Hospital* does not mean any establishment used mainly as a clinic, extended or palliative care facility, rehabilitation facility, convalescent, rest or nursing home, home for the aged, health spa or addiction treatment centre.

Key employee means an employee whose continued presence is critical to the ongoing affairs of the business during *your* absence.

Medical condition means accidental bodily injury or sickness (or a condition related to that accidental bodily injury or sickness), including disease, acute psychoses and complications of pregnancy occurring within the first thirty-one (31) weeks of pregnancy.

Mental or emotional disorders means emotional or anxiety states, situational crisis, anxiety or panic attacks, or other mental health disorders treated with minor tranquilizers or anti-anxiety (anxiolytics) medication.

Mountain climbing means the ascent or descent of a mountain requiring the use of specialized equipment, including crampons, pick-axes, anchors, bolts, carabiners and lead-rope or top-rope anchoring equipment.

Permanent resident means a person who resides in Canada for at least six (6) months of the year. However, individuals otherwise eligible for coverage who are members of the Canadian Foreign Service need not satisfy this requirement.

Physician means someone who is not *you* or a member of *your family* who is licensed to prescribe drugs and administer medical treatment (within the scope of such license) at the location where the treatment is provided. A *physician* does not include a naturopath, herbalist, homeopath or chiropractor.

Prescription drug means drugs and medicines that can only be issued upon the prescription of a *physician* or dentist and are dispensed by a licensed pharmacist.

Return date means the date and time on which *you* are scheduled to return to *your departure point*.

Spouse means the person who is legally married to *you*, or has been living in a conjugal relationship with *you* and residing in the same household as *you* for a continuous period of at least one (1) year.

Stable means any *medical condition* or related condition (including any heart condition or any lung condition) for which there has been:

- no new treatment, new medical management or new prescribed medication; and
- no change in treatment, change in medical management or *change in medication*; and
- no new symptom or finding, more frequent symptom or finding or more severe symptom or finding experienced; and
- no new test results or tests showing a deterioration; and
- no investigations or future investigations initiated or recommended for *your* symptoms; and
- no hospitalization or referral to a specialist (made or recommended).

Travelling companion means the person who is sharing travel arrangements with *you*, to a maximum of three (3) persons.

Trip means the period of time from *your departure date* up to and including *your* scheduled *return date*, as shown on *your* travel documents.

When does coverage begin and end?

This insurance provides coverage whenever prepaid travel, accommodations and recreation arrangements are paid with an RBC Commercial Avion Visa and/or RBC Rewards points. If only a partial payment is made using RBC Rewards points, the entire balance of the prepaid travel, accommodations and recreation arrangements must be paid using an RBC Commercial Avion Visa card in order to be covered.

Coverage starts on *your effective date*.

Coverage ends individually for the *cardholder* and each *covered person* on the earliest of:

1. Midnight of *your return date*; or
2. The date the applicable card account is cancelled; or
3. The date the applicable card account is sixty (60) days past due; or
4. The date the group insurance policies U-1014452A and U1014453A terminate.

What are the sums insured?

Under **Trip Cancellation Insurance** (when the covered reason occurs BEFORE your trip), the maximum amount of coverage for:

- a. Each covered person is \$1,500 per trip.

Under **Trip Interruption Insurance** (when the covered reason occurs DURING your trip) or Trip Delay (when the covered reason occurs during your trip and results in your being delayed beyond your scheduled return date from returning to your departure point), the maximum amount payable for each covered person per trip is \$5,000.

What is covered and what are the benefits?

What are you covered for?	What are the benefits?	
Covered Reasons:	Under Trip Cancellation	Under Trip Interruption & Trip Delay
Medical condition or death		
1 Your emergency medical condition or death.	Benefit A	B & C* or B & D
2 The emergency medical condition or death of your travelling companion.	Benefit A	B & C or B & D
3 The emergency medical condition or death of your spouse or your dependent child.	Benefit A	B & C
4 The emergency medical condition or death of a member of your or your travelling companion's family.	Benefit A	B & C
5 Hospitalization or the death of your host at destination, your legal business partner or key employee.	Benefit A	B & C
Other covered reasons		
6 A formal travel advisory issued by the Department of Foreign Affairs and International Trade of the Canadian government after the purchase of your trip, advising Canadians not to travel to a country, region or city originally ticketed for a period that includes your trip.	Benefit A	B & C
7 A transfer by the employer with whom you or your spouse is employed on your effective date which requires the relocation of your principal residence.	Benefit A	n/a
8 Delay of your common carrier resulting from the mechanical failure of that carrier, a traffic accident or an emergency police-directed road closure (either must be substantiated by a police report), or weather conditions causing you to miss a connection or resulting in the interruption of your trip. The outright cancellation of a flight is not considered a delay.	Benefit D	Benefit D
9 A natural disaster that renders your principal residence uninhabitable.	Benefit A	B & C
10 Your quarantine or hijacking.	Benefit A	B & C
11 You being called for jury duty; being subpoenaed as a witness; or required to appear as a party in a judicial proceeding during your trip.	Benefit A	n/a

12 <i>You or your travelling companion being summoned to service in the case of reservists, active military, police, essential medical personnel and fire personnel.</i>	Benefit A	B & C
13 <i>The legal adoption of a child by you or your travelling companion when the actual date of that adoption is scheduled to take place after your effective date and prior to or during your trip.</i>	Benefit A	B & C

What are the benefits?

Reimbursement to *you* of the expenses *you* actually incur as a result of one (1) of the covered reasons up to the sum insured for:

- A. In the case of cancellation of *your trip*, the non-refundable portion of *your* prepaid travel arrangements.
- B. In the case of interruption of *your trip*, the non-refundable unused portion of *your* prepaid travel arrangements, excluding the cost of prepaid unused transportation back to *your departure point*.
- C. *Your* economy-class transportation via the most cost-effective route to *your departure point*. Travel must be undertaken on the earliest of:
 - i. The date when *your* travel is medically possible, and
 - ii. Within ten (10) days following *your* originally scheduled *return date* if *your* delay is not the result of hospitalization, or
 - iii. Within thirty (30) days following *your* originally scheduled *return date* if *your* delay is the result of hospitalization.

Fly to Bedside or Funeral – Note: If *you* are required to interrupt *your trip* to attend a funeral or travel to the bedside of a hospitalized family member, business partner, or *key employee*, *you* have the option to purchase a ticket to the destination where the death or hospitalization has occurred. *You* will be reimbursed the cost of the ticket, up to the maximum amount of what it would have cost for one-way economy class transportation via the most cost-effective route back to *your departure point* (applicable to covered reasons #4 and #5).

■ **This option is subject to the pre-authorization of Assured Assistance Inc.**

■ This option can only be used once during *your trip*.

■ If *you* choose this option, it will replace Benefit C.

- D. *Your* one-way economy airfare via the most cost-effective route to *your* next destination (inbound and outbound).

* **Return of a travelling companion** – Should a decision be made by the Insurer to transport *you* to a treatment facility in *your* province or territory of residence, the Insurer will pay the cost of economy-class transportation for one (1) *travelling companion* to his/her *departure point*, provided that he/she is unable to make use of the original ticket as a result of the delay caused by *your emergency medical condition* or death.

What is not covered?

Pre-existing medical condition exclusions

This insurance does not pay for any expenses incurred directly or indirectly as a result of:

1. *Your medical condition* or related condition (whether or not the diagnosis has been determined) if at any time in the ninety (90) days before *your effective date*, *your medical condition* or related condition has not been *stable*.
2. *Your* heart condition (whether or not the diagnosis has been determined) if at any time in the ninety (90) days before *your effective date*:
 - a. any heart condition has not been *stable*, or
 - b. *you* have taken nitroglycerin more than once per week specifically for the relief of angina pain.

3. *Your lung condition (whether or not the diagnosis has been determined) if at any time in the ninety (90) days before your effective date:*
 - a. any lung condition has not been *stable*, or
 - b. you have been treated with home oxygen or taken oral steroids (prednisone or prednisolone) for any lung condition.

General exclusions

The Insurer will not pay for any expenses incurred directly or indirectly as a result of:

1. Cancellation or interruption when *you* are aware, on the *effective date*, of any reason that might reasonably prevent *you* from travelling as booked.
2. A *trip* undertaken to visit or attend an ailing person, when the *medical condition* or ensuing death of that person is the cause of the claim.
3. The inability to obtain desired rental accommodation, financial difficulties or unwillingness to travel.
4. *Your* failure to appear at the airport, except in circumstances described as covered reasons.
5. Any travel rewards provided by any frequent flyer program, excluding the RBC Rewards program.
6. Any *medical condition* if *you* undertake *your trip* with the prior knowledge that *you* will require or seek treatment, surgery, investigations, palliative care or alternative therapy of any kind, regardless of whether the treatment, surgery, investigations, palliative care or alternative therapy is related in any way to the *medical condition*.
7. The following:
 - routine pre-natal care, or
 - complications of pregnancy occurring within nine (9) weeks before or after the expected date of delivery, or
 - complications of childbirth occurring within nine (9) weeks before or after the expected date of delivery.
8. Any child born during the *trip*.
9. *Your* participation as a professional in sports, participation as a professional in underwater activities, scuba diving as an amateur unless *you* hold a basic scuba designation from a certified school or other licensing body, participation in a motorized race or motorized speed contest, bungee jumping, parachuting, rock climbing, *mountain climbing*, hang-gliding or skydiving.
10. *Your* committing or attempting to commit a criminal offence.
11. *Your* intentional self-inflicted injury, suicide or attempted suicide (whether sane or insane).
12. *Your mental* or *emotional disorders*.
13. Any *medical condition* arising from, or in any way related to, *your* chronic use of alcohol or drugs whether prior to or during *your trip*.
14. Any *medical condition* arising from, or in any way related to, the abuse of alcohol during *your trip*.
15. Any *medical condition* arising from, or in any way related to, the voluntary use, during *your trip*, of illegal drugs or *prescription drugs* not prescribed to *you*.
16. *Your* abuse of medication or deliberate non-compliance with prescribed medical therapy or treatment whether prior to or during *your trip*.
17. An act of foreign enemies or rebellion, voluntarily and knowingly exposing *yourself* to risk from an act of war (declared or not) or voluntarily participating in a riot or civil disorder.
18. Ionizing radiation or radioactive contamination from any nuclear fuel or waste which results from the burning of nuclear fuels; or, the radioactive, toxic, explosive or other dangerous properties of nuclear machinery or any part of it.

What should you do if you have a claim?

If *you* call Assured Assistance at the time of the cancellation or interruption as shown under “How to Obtain Assistance” *you* will receive the necessary claims assistance.

If *you* do not call Assured Assistance, *you* must notify the Claims Centre of *your* claim within thirty (30) days of the date of the cause of cancellation or interruption.

For *your* claim to be reviewed, *you* must submit the following information:

- The completed claim form. Please contact the Claims Centre to obtain a claim form. (Note: A legal guardian must complete the claim process on behalf of a covered person under the age of eighteen (18) in Quebec or under the age of sixteen (16) for the rest of Canada),
- The medical certificate (contact the Claims Centre to obtain a medical certificate), fully completed by the legally qualified *physician* in active personal attendance and in the locality where the *medical condition* occurred, stating the reason why travel was not recommended,
- A copy of the RBC credit card statement or itemized receipt showing that *your* payment for *your trip* was paid in full with an RBC Commercial Avion Visa and/or RBC Rewards points,
- Written evidence of the covered reason which was the cause of the cancellation, interruption or delay,
- Complete original unused transportation tickets and vouchers,
- Receipts for the prepaid land arrangements,
- Original passenger receipts for new tickets,
- Reports from police, *common carrier* or local authorities documenting the cause of the missed connection, and
- Detailed invoices and/or receipts from the service provider(s).

Submission of claims must be made to the Claims Centre:

RBC Insurance Company of Canada
Claims Centre
PO Box 97, Station A
Mississauga, ON L5A 2Y9
1-800-464-3211

You must submit the information required for *your* claim within ninety (90) days of the date of the cause of the cancellation or interruption. If it is not reasonably possible to provide such information within ninety (90) days, *you* must do so within one (1) year or *your* claim will not be reviewed.

The Claims Centre will notify *you* of the decision on *your* claim within sixty (60) days of receiving all of the required information.

Other claim information

When a cause of cancellation occurs (the event that triggers one of the 13 covered reasons) before *your departure date*, *you* must:

- a. Cancel *your trip* with the travel agent, airline, tour company, carrier or travel authority immediately, but no later than the business day following the cause of cancellation, and
- b. Advise the Insurer at the same time.

The Insurer's maximum liability is the amounts or portions indicated in *your trip* contract that are non-refundable at the time of the cause of cancellation or on the next business day.

What other terms should *you* know about?

1. This insurance is classified as supplemental or excess, in that it covers expenses in excess of expenses payable by any other insurance plan.
2. If *you* are eligible, from any other insurer, for benefits similar to the benefits provided under this insurance, the total benefits paid to *you* by all insurers cannot exceed the actual expense that *you* have incurred. We will coordinate the payment of benefits with all insurers from whom *you* are eligible for benefits similar to those provided under this insurance, to a maximum of the largest amount specified by each insurer.
3. If *you* incur expenses covered under this insurance due to the fault and/or negligence of a third party, the Insurer may take action against the third party. *You* agree to cooperate fully with the Insurer or its agents and to allow the Insurer or its agents, at its/their own expense, to bring a lawsuit in *your* name against a third party. Where a

third party is involved, an accident report is required before any claim payments can be made.

4. All amounts are shown in Canadian dollars. If *you* have paid a covered expense, *you* will be reimbursed in Canadian currency at the prevailing rate of exchange quoted by Royal Bank on the date the last service was rendered to *you*. This insurance will not pay for any interest or any fluctuations in the exchange rate.
5. The Insurer, Customer Service Representatives/Coordinators of Assured Assistance and the Claims Centre, Royal Bank and their agents are not responsible for the availability, quality or results of medical treatment or transportation, or *your* failure to obtain medical treatment.
6. This Certificate of Insurance is the entire contract between *you* and the Insurer and is subject to the Insurance Companies Act of Canada and any governing provincial statutes concerning contracts of accident insurance.
7. The Insurer may, at its discretion, void this contract in the case of fraud or attempted fraud by *you*, or if *you* conceal or misrepresent any material fact or circumstance concerning this insurance contract.
8. *You* may only commence a legal action in the province or territory where the Certificate of Insurance was issued. *You* or *your* heirs assign consent to the transfer of any legal action to the province or territory where the Certificate of Insurance was issued.
9. **This policy contains a provision removing or restricting the right of the group person insured to designate persons to whom or for whose benefit insurance money is to be payable.**
10. On reasonable notice *you* or a claimant under the contract will be provided with a copy of the group contract.
11. Every action or proceeding against an insurer for the recovery of insurance money payable under the contract is absolutely barred unless commenced within the time set out in the Insurance Act (for actions or proceedings governed by the laws of Alberta and British Columbia), The Insurance Act (for actions or proceedings governed by the laws of Manitoba), the *Limitations Act, 2002* (for actions or proceedings governed by the laws of Ontario), or in other applicable legislation in *your* province of residence. For those actions or proceedings governed by the laws of Quebec, the prescriptive period is set out in the Quebec Civil Code.

Emergency Purchases Insurance Certificate of Insurance

Introduction

Aviva General Insurance Company (the “Insurer”) in Quebec and RBC Insurance Company of Canada (the “Insurer”) in the rest of Canada have issued group insurance policy U-1014456-A to Royal Bank of Canada (“Royal Bank”) to cover expenses incurred by *covered persons* relating to *emergency purchases* due to lost or stolen luggage that has been checked with an *air carrier*. All *covered persons* are clients of the Insurer. This Certificate of Insurance summarizes the provisions of this group insurance policy.

How to obtain assistance

If *you* require assistance or have questions about *your* coverage, *you* can contact Assured Assistance Inc. (“Assured Assistance”) by calling:

**1-800-533-2778 toll-free from the US & Canada or
905-816-2581 collect from anywhere in the world.**

Helpful information about Emergency Purchases Insurance

- Coverage begins four (4) hours after the arrival of *your* flight at *your* destination when *your* checked luggage is lost or delayed.

- The maximum amount of coverage for reasonable and necessary expenses is \$500 per occurrence for each *covered person*.
- Remember to obtain a report from the *air carrier* to substantiate the loss or delay of *your* checked luggage.
- It is important that *you* read and understand *your* Certificate of Insurance as *your* coverage is subject to certain limitations or exclusions.

Definitions

Throughout this document, all *italicized* terms have the specific meaning explained below.

Air carrier means a commercial air service licensed by the airline authority of the country of registration.

Cardholder means an employee of the *Company* to whom an RBC Commercial Avion Visa has been issued by Royal Bank for business use at the request of the *Company*. A *cardholder* must be a *permanent resident* of Canada.

Company means a corporation, partnership, sole proprietorship or any other entity which has entered into an agreement with Royal Bank for RBC Commercial Avion Visa and in whose name the credit card account is established.

Covered person means the *cardholder*, the *cardholder's spouse*, or the *cardholder's dependent child* who travels with or joins the *cardholder* or the *cardholder's spouse* on the same *trip*, or an employee of the *Company* travelling for business purposes. A *covered person* may be referred to as "*you*" or "*your*" or "*yourself*". All *covered persons* must be *permanent residents* of Canada.

Dependent child means an unmarried, natural, adopted, step or foster child, or legal ward of the *cardholder* who is:

- under twenty-one (21) years of age, or
- under twenty-six (26) years of age if a full-time student, or
- mentally or physically handicapped and incapable of self-sustaining employment and totally reliant on *you* for support and maintenance.

Emergency purchases means the minimum essential clothing and toiletries, the purchase of which is rendered absolutely necessary and indispensable due to the loss or delay of *your* checked luggage.

Permanent resident means a person who resides in Canada for at least six (6) months of the year. However, individuals otherwise eligible for coverage who are members of the Canadian Foreign Service need not satisfy this requirement.

Spouse means the person who is legally married to *you* or has been living in a conjugal relationship with *you* and residing in the same household as *you* for a continuous period of at least one (1) year. -

When does coverage begin and end?

This insurance is effective when the full cost of *your* airline ticket issued by an *air carrier* is paid with an RBC Commercial Avion Visa and/or RBC Rewards® points, and *your* luggage is checked with that *air carrier*. If only a partial payment is made using RBC Rewards points, the entire balance of that airline ticket must be paid using an RBC Commercial Avion Visa in order to be covered.

Coverage begins for *you* four (4) hours after the arrival of *your* flight at the scheduled flight destination when the luggage *you* had checked with the *air carrier* is lost or delayed.

Coverage ends, individually for the *cardholder* and each *covered person*, on the earliest of:

1. The date and time that *your* luggage is returned to *you*; or
2. Four (4) days after the arrival of *your* flight at the scheduled flight destination; or
3. The date that *you* arrive at the final destination on the return portion of *your* *trip*; or
4. The date the applicable card account is cancelled; or
5. The date the applicable card account is sixty (60) days past due; or
6. The date the group insurance policy U-1014456-A terminates; or
7. The date Royal Bank receives written notice from the *cardholder* that they choose to cancel the applicable card.

What is covered and what are the benefits?

Reimbursement to you, up to a maximum of \$500, for the reasonable and necessary expenses you incur with respect to *emergency purchases* per any one (1) occurrence of the loss or delay of your checked luggage.

What is not covered?

General exclusions

The Insurer will not pay for any expenses incurred directly or indirectly as a result of:

1. Any *emergency purchases* made after your luggage was returned to you;
2. Any losses incurred at the final destination of the return portion of your trip;
3. Your failure to check your luggage within the minimum guidelines published by the air carrier;
4. The insufficient allotment of time for connecting flights according to air carrier recommendations;
5. An act of foreign enemies or rebellion, voluntarily and knowingly exposing yourself to risk from an act of war (declared or not) or voluntarily participating in a riot or civil disorder;
6. Your committing or attempting to commit a criminal offence.

What should you do if you have a claim?

If you call Assured Assistance at the time of the loss as shown under “How to Obtain Assistance”, you will receive the necessary claims assistance.

If you do not call Assured Assistance, you must notify the Claims Centre of your claim within thirty (30) days of the date of the loss.

Note: A legal guardian must complete the claim process on behalf of a covered person under the age of eighteen (18) in Quebec or under the age of sixteen (16) for the rest of Canada.

For your claim to be reviewed, you must submit the following original documentation:

- Airline tickets;
- The RBC credit card statement and/or itemized receipt showing that the airline ticket was paid in full using an RBC Commercial Avion Visa and/or RBC Rewards points;
- The air carrier’s report substantiating the reason for your Missed Connection, Delayed Flight Departure, Denied Boarding, or loss or delay of your checked luggage;
- Receipts for *emergency purchases*.

Submission of claims from all provinces must be made to the Claims Centre:

RBC Insurance Company of Canada

Claims Centre

PO Box 97, Station A

Mississauga, ON L5A 2Y9

1-800-464-3211

You must submit the information required for your claim within ninety (90) days of the date of the loss. If it is not reasonably possible to provide such information within ninety (90) days, you must do so within one (1) year of the date of the loss or your claim will not be reviewed.

Other claim information

You may only commence a legal action in the province or territory where the Certificate of Insurance was issued. You or your heirs assign consent to the transfer of any legal action to the province or territory where the Certificate of Insurance was issued.

What other terms should you know about?

1. This insurance is classified as supplemental or excess, in that it covers expenses in excess of expenses payable by any other insurance plan.
2. If you are eligible, from any other insurer, for benefits similar to the benefits provided

under this insurance, the total benefits paid to *you* by all insurers cannot exceed the actual expense that *you* have incurred. We will coordinate the payment of benefits with all insurers from whom *you* are eligible for benefits similar to those provided under this insurance, to a maximum of the largest amount specified by each insurer.

3. If *you* incur expenses covered under this insurance due to the fault and/or negligence of a third party, the Insurer may take action against the third party. *You* agree to cooperate fully with the Insurer or its agents and to allow the Insurer or its agents, at its/their own expense, to bring a lawsuit in *your* name against a third party.
4. All amounts are shown in Canadian dollars. If *you* have paid a covered expense, *you* will be reimbursed in Canadian currency at the prevailing rate of exchange quoted by Royal Bank on the date the last service was rendered to *you*. This insurance will not pay for any interest or any fluctuations in the exchange rate.
5. The Insurer may, at its discretion, void this insurance contract in the case of fraud or attempted fraud by *you*, or if *you* conceal or misrepresent any material fact or circumstance concerning this insurance contract.
6. On reasonable notice *you* or a claimant under the contract will be provided with a copy of the group contract.
7. Every action or proceeding against an insurer for the recovery of insurance money payable under the contract is absolutely barred unless commenced within the time set out in the Insurance Act (for actions or proceedings governed by the laws of Alberta and British Columbia), The Insurance Act (for actions or proceedings governed by the laws of Manitoba), the *Limitations Act, 2002* (for actions or proceedings governed by the laws of Ontario), or in other applicable legislation in *your* province of residence. For those actions or proceedings governed by the laws of Quebec, the prescriptive period is set out in the Quebec Civil Code.

Lost or Stolen Baggage Insurance Certificate of Insurance

IMPORTANT — PLEASE READ: This Certificate of Insurance is a valuable source of information and contains provisions that may limit or exclude coverage. Please read this Certificate of Insurance, keep it in a safe place and carry it with *you* when *you* travel.

Introduction

Aviva General Insurance Company (the “insurer”) in Quebec and RBC Insurance Company of Canada (the “Insurer”) in the rest of Canada has issued group insurance policy F2006466A to Royal Bank of Canada (“Royal Bank”) to cover expenses incurred by *covered persons* relating to Lost or Stolen Baggage. All *covered persons* are clients of the Insurer. This Certificate of Insurance summarizes the provisions of the group insurance policy.

How to obtain assistance

If *you* require assistance or have any questions about *your* coverage, *you* can contact Assured Assistance Inc. (“Assured Assistance”) by calling:

**1-866-774-2878 toll-free from the US & Canada or
905-816-2584 collect from anywhere in the world.**

Helpful information

- The maximum payable for any one *occurrence* is up to \$1,000 for all *covered persons* combined.
- Of the \$1,000, jewellery is limited to \$500 per *occurrence*, and golf clubs, including golf bags, are limited to \$500 per *occurrence*.
- We require the fully completed Claim & Authorization form, and where applicable, proof of loss/damage/theft (copies of reports made to the authorities), proof of ownership, and receipts for the items claimed.

Definitions

Throughout this document, all *italicized* terms have the specific meaning explained below.

Air carrier means a commercial air service licensed by the airline authority of the country of registration.

Cardholder means an employee of the *Company* to whom an RBC Commercial Avion Visa has been issued by Royal Bank for business use at the request of the *Company*. A *cardholder* must be a *permanent resident* of Canada.

Company means a corporation, partnership, sole proprietorship or any other entity which has entered into an agreement with Royal Bank for an RBC Commercial Avion Visa and in whose name the credit card account is established.

Covered person means the *cardholder*, the *cardholder's spouse*, or the *cardholder's dependent child* who travels with or joins the *cardholder* or the *cardholder's spouse* on the same *trip*, or an employee of the *Company* travelling for business purposes. A *covered person* may be referred to as "you" or "your" or "yourself". All *covered persons* must be *permanent residents* of Canada.

Dependent child means an unmarried, natural, adopted, step or foster child, or legal ward of the *cardholder* who is:

- under twenty-one (21) years of age, or
- under twenty-six (26) years of age if a full-time student, or
- mentally or physically handicapped and incapable of self-sustaining employment and totally reliant on *you* for support and maintenance.

Occurrence means a loss or losses arising from a single event or incident which is neither expected nor intended by a *covered person*.

Permanent resident means a person who resides in Canada for at least six (6) months of the year. However, individuals otherwise eligible for coverage who are members of the Canadian Foreign Service need not satisfy this requirement.

Spouse means the person who is legally married to *you* or has been living in a conjugal relationship with *you* and residing in the same household as *you* for a continuous period of at least one (1) year.

Trip mean travel outside *your* Canadian province or territory of residence.

When does coverage begin and end?

This insurance coverage is effective when the full cost of *your* airline ticket issued by an *air carrier* is paid with an RBC Commercial Avion Visa and/or RBC Rewards® points and *your* luggage is checked or carried on board with that *air carrier*. If only a partial payment is made using RBC Rewards points, the entire balance of that airline ticket must be paid using an RBC Commercial Avion Visa in order to be covered.

Coverage begins when the luggage *you* had checked or carried on board with the *air carrier* is lost, damaged or stolen.

Coverage ends individually for the *cardholder*, and each *covered person*, on the earliest of:

1. The date when such checked-in baggage has been unloaded and placed in the airport terminal's baggage pick-up area for retrieval by the *covered person* and for carry on baggage when the *covered person* leaves the aircraft;
2. The date the RBC Commercial Avion Visa account is cancelled;
3. The date the RBC Commercial Avion Visa account is sixty (60) days past due;
4. The date the group insurance policies are cancelled by the Insurer or Royal Bank; however, such cancellation of coverage shall not apply to travel arrangements charged to the RBC Commercial Avion Visa prior to the cancellation date of the group insurance policies;
5. The date Royal Bank receives written notice from the *cardholder* that they choose to cancel the RBC Commercial Avion Visa;
6. The date *you* return to *your* province, territory or country of residence.

What is covered and what are the benefits?

We will pay the *covered person* for loss or damage to owned baggage and personal effects used for the personal use of the *covered person* while in transit as checked-in baggage or baggage carried on board the *air carrier* when the full cost of the airline ticket is paid with *your* RBC Commercial Avion Visa.

The maximum payable for any one *occurrence* is up to \$1,000 for all *covered persons* combined.

Of the \$1,000 limit of coverage, jewellery is limited to no more than \$500 per *occurrence*, and no more than \$500 per *occurrence* will apply to golf clubs, including golf bags.

General exclusions

This insurance does not cover any loss, claim or expense of any kind caused directly or indirectly from:

1. Animals, perishables, bicycles except while checked as baggage with a common carrier, household effects and furnishings, artificial teeth and limbs, hearing aids, eye glasses, sunglasses, contact lenses, money, tickets, securities and documents, professional or occupational items, antiques and collector items, breakage of or damage to brittle or fragile articles, property illegally acquired, kept, stored or transported.
2. Cash, securities, bullion, negotiable property, tickets and valuable papers and documents;
3. Any illegal activity, fraud, or criminal activity committed by or attempted by a *covered person*;
4. Loss or damage as a result of any act of war, whether declared or undeclared, hostile or war like action, insurrection, rebellion, revolution, civil war, usurped power, or action taken by government or public authority in hindering, combating or defending against such action;
5. Loss or damage as a result of terrorism, meaning any ideologically motivated unlawful act or acts, including but not limited to the use of violence or force or threat of violence or force, committed by or on behalf of any group(s), organization(s) or government(s) for the purpose of influencing any government and/or instilling fear in the public or a section of the public;
6. Loss or damage as a result of nuclear reaction, nuclear radiation, or radioactive contamination, any weapon of war employing atomic fission or a radioactive force.

What should you do if you have a claim?

If *you* call Assured Assistance at the time of the loss as shown under “How to Obtain Assistance”, *you* will receive the necessary claims assistance.

If *you* do not call Assured Assistance, *you* must notify the Claims Centre of *your* claim within thirty (30) days of the date of the loss.

(Note: A legal guardian must complete the claim process on behalf of a *covered person* under the age of eighteen (18) in Quebec or under the age of sixteen (16) for the rest of Canada.)

For *your* claim to be reviewed, *you* must submit the following original documentation:

- Airline tickets;
- The RBC *Visa* statement and/or itemized receipt showing that the airline ticket was paid in full using an RBC Commercial Avion Visa card and/or RBC Rewards points;
- A copy of the lost or damaged baggage report filed with the *air carrier*, which includes the completed claim form itemizing the baggage’s contents;
- Proof of settlement from the *covered person*’s personal insurance company;
- Proof of settlement from the *air carrier*;
- An estimate of the repair (for damaged baggage/contents), or if not repairable, a note from the repair facility stating the same;
- Itemized original receipts for replacement items (if not repairable).

Submission of claims from all provinces must be made to the Claims Centre:

RBC Insurance Company of Canada

Claims Centre

PO Box 97, Station A

Mississauga, ON L5A 2Y9

1-866 426 7494

You must submit the information required for *your* claim within ninety (90) days of the date of the loss. If it is not reasonably possible to provide such information within ninety (90) days, *you* must do so within one (1) year of the date of the loss or *your* claim will not be reviewed.

Other claim information

You may only commence a legal action in the province or territory where the Certificate of Insurance was issued. *You* or *your* heirs assign consent to the transfer of any legal action to the province or territory where the Certificate of Insurance was issued.

What other terms should you know about?

1. This coverage is excess insurance and we are the last payors. All other sources of recovery, indemnity payments or insurance coverage must be exhausted before any payments will be made under this coverage.
2. If *you* are eligible, from any other insurer, for benefits similar to the benefits provided under this insurance, the total benefits paid to *you* by all insurers cannot exceed the actual expense that *you* have incurred. We will coordinate the payment of benefits with all insurers from whom *you* are eligible for benefits similar to those provided under this insurance, to a maximum of the largest amount specified by each insurer.
3. If *you* incur expenses covered under this insurance due to the fault of a third party, we may take action against the party at fault. *You* agree to cooperate fully with us and to allow us, at our own expense, to bring a law suit in *your* name against the third party. If *you* recover against a third party, *you* agree to hold in trust sufficient funds to reimburse us for the amounts paid under the insurance.
4. Any information that has been misrepresented or misstated to us by *you*, or that is incomplete may result in this Certificate of Insurance and *your* coverage being null and void, in which case no benefits will be paid.
5. Any claim for loss or damage covered under this Certificate of Insurance will be adjusted and paid when satisfactory proof of the loss or damage is provided to us. *You* must give proof of loss and the values of the items lost or damaged to us. All benefits will be paid to the *covered person*.
6. We will not pay more than the lesser of the following amounts:
 - a. The actual replacement cost of the property at the time of loss or damage;
 - b. The amount for which the property could be replaced with property of like kind and quality if an identical replacement cannot reasonably be obtained;
 - c. The actual cash value of the item at the time of loss should it not be replaced;
 - d. The amount for which the property could be repaired to its condition prior to the damage;
 - e. The maximum benefit applicable under this Certificate of Insurance.
7. All payments shall be payable in the lawful currency of Canada. All benefit limits indicated are in Canadian currency. This insurance will not pay for any interest or any fluctuations in the exchange rate.
8. No legal action for a claim can be brought against us more than one (1) year after the time for giving proof of loss, or such longer period as may be prescribed by law.
9. **This policy contains a provision removing or restricting the right of the group person insured to designate persons to whom or for whose benefit insurance money is to be payable.**
10. On reasonable notice *you* or a claimant under the contract will be provided with a copy of the group contract.

11. Every action or proceeding against an insurer for the recovery of insurance money payable under the contract is absolutely barred unless commenced within the time set out in the Insurance Act (for actions or proceedings governed by the laws of Alberta and British Columbia), The Insurance Act (for actions or proceedings governed by the laws of Manitoba), the *Limitations Act, 2002* (for actions or proceedings governed by the laws of Ontario), or in other applicable legislation in your province of residence. For those actions or proceedings governed by the laws of Quebec, the prescriptive period is set out in the Quebec Civil Code.

Flight Delay Insurance Certificate of Insurance

Introduction

RBC Insurance Company of Canada (the “Insurer”) has issued group insurance policy U-1014455-A to Royal Bank of Canada (“Royal Bank”) to cover expenses incurred by *covered persons* relating to a Missed Connection, Delayed Flight Departure or Denied Boarding. All *covered persons* are clients of the Insurer. This Certificate of Insurance summarizes the provisions of this group insurance policy.

How to obtain assistance

If you require assistance or have questions about your coverage, you can contact Assured Assistance Inc. (“Assured Assistance”) by calling:

**1-800-533-2778 toll-free from the US & Canada or
905-816-2581 collect from anywhere in the world.**

Helpful information about Flight Delay Insurance

- Coverage begins four (4) hours after the occurrence of your Missed Connection, Delayed Flight, or Denied Boarding.
- The maximum amount of coverage for reasonable and necessary expenses is \$250 per day to an overall total of \$500 per occurrence.
- Remember to obtain a report from the *air carrier* to substantiate the Missed Connection, Delayed Flight, or Denied Boarding.
- It is important that you read and understand your Certificate of Insurance as your coverage is subject to certain limitations or exclusions.

Definitions

Throughout this document, all *italicized* terms have the specific meaning explained below.

Air carrier means a commercial air service licensed by the airline authority of the country of registration.

Cardholder means an employee of the *Company* to whom an RBC Commercial Avion Visa has been issued by Royal Bank for business use at the request of the *Company*. A *cardholder* must be a *permanent resident* of Canada.

Company means a corporation, partnership, sole proprietorship or any other entity which has entered into an agreement with Royal Bank for an RBC Commercial Avion Visa and in whose name the credit card account is established.

Covered person means the *cardholder*, the *cardholder's spouse*, or the *cardholder's dependent child* who travels with or joins the *cardholder* or the *cardholder's spouse* on the same *trip*, or an employee of the *Company* travelling for business purposes. A *covered person* may be referred to as “you” or “your” or “yourself”. All *covered persons* must be *permanent residents* of Canada.

Dependent child means an unmarried, natural, adopted, step or foster child, or legal ward of the *cardholder* who is:

- under twenty-one (21) years of age, or
- under twenty-six (26) years of age if a full-time student, or

- mentally or physically handicapped and incapable of self-sustaining employment and totally reliant on you for support and maintenance.

Emergency purchases means the minimum essential clothing and toiletries, the purchase of which is rendered absolutely necessary and indispensable due to the delay of your checked luggage.

Permanent resident means a person who resides in Canada for at least six (6) months of the year. However, individuals otherwise eligible for coverage who are members of the Canadian Foreign Service need not satisfy this requirement.

Spouse means the person who is legally married to you or has been living in a conjugal relationship with you and residing in the same household as you for a continuous period of at least one (1) year.

When does coverage begin and end?

This insurance is effective when the full cost of your airline ticket issued by an *air carrier* is paid with an RBC Commercial Avion Visa and/or RBC Rewards® points and you have checked in with that *air carrier*. If only a partial payment is made using RBC Rewards points, the entire balance of that airline ticket must be paid using an RBC Commercial Avion Visa in order to be covered.

Your coverage begins as follows:

Missed Connection – Coverage begins four (4) hours after the *air carrier's* aircraft has arrived at your connecting point for your onward connecting flight when, due to the delay of your incoming flight, you miss a confirmed onward connecting flight; and no alternative onward transportation is made available to you by the *air carrier* within four (4) hours of the scheduled departure time of the onward connecting flight.

Delayed Flight Departure – Coverage begins four (4) hours after the scheduled departure time of your confirmed scheduled flight, which was delayed, when no alternative transportation is made available to you by the *air carrier* within four (4) hours of the scheduled departure time of your original flight.

Denied Boarding – Coverage begins four (4) hours after you have been denied boarding of the aircraft due to overbooking on your confirmed scheduled flight when no alternative transportation is made available to you by the *air carrier* within four (4) hours of the scheduled departure time of your original flight.

Coverage ends, individually for the *cardholder* and each *covered person*, on the earliest of:

1. Forty-eight (48) hours after the arrival of your flight at the scheduled flight destination; or
2. The date that you arrive at the final destination on the return portion of your trip; or
3. The date the applicable card account is cancelled; or
4. The date the applicable card account is sixty (60) days past due; or
5. The date the group insurance policy U-1014455-A terminates; or
6. The date Royal Bank receives written notice from the *cardholder* that they choose to cancel the applicable card.

What is covered and what are the benefits?

Reimbursement to you, up to a maximum of \$250 per day, for the reasonable and necessary expenses you incur as a result of a Missed Connection, Denied Boarding or Delayed Flight Departure. Reasonable and necessary expenses include hotel accommodation, restaurant meals, refreshments, *emergency purchases* and other sundry items (such as a magazine, paperback book and other such small items) for a maximum of forty-eight (48) hours or until reasonable alternative transportation is made available.

This benefit is subject to an overall maximum of \$500 per any one (1) occurrence of Missed Connection, Denied Boarding and Delayed Flight Departure.

What is not covered?

GENERAL EXCLUSIONS

The Insurer will not pay for any expenses incurred directly or indirectly as a result of:

1. Any losses incurred at the final destination of the return portion of *your trip*;
2. The insufficient allotment of time for connecting flights according to *air carrier* recommendations;
3. An act of foreign enemies or rebellion, voluntarily and knowingly exposing *yourself* to risk from an act of war (declared or not) or voluntarily participating in a riot or civil disorder;
4. *Your* committing or attempting to commit a criminal offence;
5. *Your* being denied boarding by immigration officials or other authorities;
6. *Your* inebriated state.

What should you do if you have a claim?

If *you* call Assured Assistance at the time of the loss as shown under “How to Obtain Assistance”, *you* will receive the necessary claims assistance.

If *you* do not call Assured Assistance, *you* must notify the Claims Centre of *your* claim within thirty (30) days of the date of the loss.

Note: A legal guardian must complete the claim process on behalf of a *covered person* under the age of eighteen (18) in Quebec or under the age of sixteen (16) for the rest of Canada.

For *your* claim to be reviewed, *you* must submit the following original documentation:

- Airline tickets;
- The RBC credit card statement and/or itemized receipt showing that the airline ticket was paid in full using an RBC Commercial Avion Visa and/or RBC Rewards points;
- The *air carrier's* report substantiating the reason for *your* Missed Connection, Delayed Flight Departure, or Denied Boarding;
- Receipts for hotel accommodation, restaurant meals, refreshments, *emergency purchases* and other sundry items.

Submission of claims from all provinces must be made to the Claims Centre:

RBC Insurance Company of Canada

Claims Centre

PO Box 97, Station A

Mississauga, ON L5A 2Y9

1-800-464-3211

You must submit the information required for *your* claim within ninety (90) days of the date of the loss. If it is not reasonably possible to provide such information within ninety (90) days, *you* must do so within one (1) year of the date of the loss or *your* claim will not be reviewed.

Other claim information

You may only commence a legal action in the province or territory where the Certificate of Insurance was issued. *You* or *your* heirs assign consent to the transfer of any legal action to the province or territory where the Certificate of Insurance was issued.

What other terms should you know about?

1. This insurance is classified as supplemental or excess, in that it covers expenses in excess of expenses payable by any other insurance plan.
2. If *you* are eligible, from any other insurer, for benefits similar to the benefits provided under this insurance, the total benefits paid to *you* by all insurers cannot exceed the actual expense that *you* have incurred. We will coordinate the payment of benefits with all insurers from whom *you* are eligible for benefits similar to those provided under this insurance, to a maximum of the largest amount specified by each insurer.

3. If you incur expenses covered under this insurance due to the fault and/or negligence of a third party, the Insurer may take action against the third party. You agree to cooperate fully with the Insurer or its agents and to allow the Insurer or its agents, at its/their own expense, to bring a lawsuit in your name against a third party.
4. All amounts are shown in Canadian dollars. If you have paid a covered expense, you will be reimbursed in Canadian currency at the prevailing rate of exchange quoted by Royal Bank on the date the last service was rendered to you. This insurance will not pay for any interest or any fluctuations in the exchange rate.
5. The Insurer may, at its discretion, void this insurance contract in the case of fraud or attempted fraud by you, or if you conceal or misrepresent any material fact or circumstance concerning this insurance contract.
6. **This policy contains a provision removing or restricting the right of the group person insured to designate persons to whom or for whose benefit insurance money is to be payable.**
7. On reasonable notice you or a claimant under the contract will be provided with a copy of the group contract.
8. Every action or proceeding against an insurer for the recovery of insurance money payable under the contract is absolutely barred unless commenced within the time set out in the Insurance Act (for actions or proceedings governed by the laws of Alberta and British Columbia), The Insurance Act (for actions or proceedings governed by the laws of Manitoba), the *Limitations Act, 2002* (for actions or proceedings governed by the laws of Ontario), or in other applicable legislation in your province of residence. For those actions or proceedings governed by the laws of Quebec, the prescriptive period is set out in the Quebec Civil Code.

Purchase Security & Extended Warranty Insurance Certificate of Insurance

Introduction

Aviva General Insurance Company (the “Insurer”) in Quebec and RBC Insurance Company of Canada (the “Insurer”) in the rest of Canada have issued group insurance policy U-1014457-A to Royal Bank of Canada (“Royal Bank”) to cover expenses incurred by *covered persons* relating to Purchase Security & Extended Warranty. All *covered persons* are clients of the Insurer. This Certificate of Insurance summarizes the provisions of this group insurance policy.

How to obtain assistance

If you require assistance or have questions about your coverage, you can contact Assured Assistance Inc. (“Assured Assistance”) by calling:

**1-800-533-2778 toll-free from the US & Canada or
905-816-2581 collect from anywhere in the world.**

Helpful information about Purchase Security & Extended Warranty Insurance

- Purchase Security Insurance provides coverage for direct accidental physical loss or damage to *business property* purchased with your RBC Commercial Avion Visa card and/or with RBC Rewards® points for ninety (90) days from the date of purchase. The maximum amount of coverage is \$50,000, or the equivalent number of RBC Rewards points, per RBC Commercial Avion Visa per year.
- Extended Warranty Insurance automatically doubles the original manufacturer’s warranty for up to a maximum of one (1) year.
- Remember to obtain a police, fire, business insurance claim, or damage/loss report in the event of a claim as it is required to determine eligibility for benefits.

- This insurance is classified as supplemental, in that it covers expenses in excess of expenses payable by any other insurance plan. For example, if you are covered under business insurance, this insurance will cover the deductible only.
- It is important that you read and understand your Certificate of Insurance as your coverage is subject to certain limitations or exclusions.

Definitions

Throughout this document, all *italicized* terms have the specific meaning explained below.

Business property means tangible, moveable property for your business use.

Cardholder means an employee of the *Company* to whom an RBC Commercial Avion Visa has been issued by Royal Bank for business use at the request of the *Company*. A *cardholder* must be a *permanent resident* of Canada.

Company means a corporation, partnership, sole proprietorship or any other entity which has entered into an agreement with Royal Bank for an RBC Commercial Avion Visa and in whose name the credit card account is established.

Covered person means the *cardholder*. When the purchasing *cardholder* is no longer an active employee of the *Company*, a *Representative* of the *Company* can initiate a claim on behalf of the *Company*. A *covered person* may be referred to as “you” or “your” or “yourself”.

Mysterious disappearance means the disappearance of *business property* in an unexplained manner.

Permanent resident means a person who resides in Canada for at least six (6) months of the year. However, individuals otherwise eligible for coverage who are members of the Canadian Foreign Service need not satisfy this requirement.

Representative of the Company means an active employee appointed by the *Company* to initiate a purchase security and/or extended warranty claim when the purchasing *cardholder* is no longer an active employee of the *Company*.

When does coverage begin and end?

These coverages are effective when you use your RBC Commercial Avion Visa and/or RBC Rewards points to purchase and pay in full for *business property*. If the *business property* is delivered to you, it must be received by you in good condition. If only a partial payment is made using RBC Rewards points, the entire balance of the *business property* must be paid using your RBC Commercial Avion Visa in order to be covered.

Coverage ends for the *cardholder* on the earliest of:

1. The date your applicable card account is cancelled; or
2. The date your applicable card account is sixty (60) days past due; or
3. The date the group insurance policy U-1014457-A terminates; or
4. The date Royal Bank receives written notice from you that you choose to cancel your applicable card.

What is covered and what are the benefits?

Purchase Security Insurance

Business property purchased using your RBC Commercial Avion Visa and/or RBC Rewards points is insured against all risks of direct accidental physical loss or damage for ninety (90) days from the date of purchase.

You are insured for loss or damage in an amount not exceeding the amount shown on your RBC Commercial Avion Visa sales draft. If you have purchased and paid for *business property* using RBC Rewards points, you are insured for the amount of RBC Rewards points you redeemed to pay for your purchase.

The maximum amount of coverage is \$50,000 (or the equivalent number of RBC Rewards points) per RBC Commercial Avion Visa account for each year.

Extended Warranty Insurance

Extended Warranty Insurance automatically doubles the original manufacturer's warranty, up to a **maximum extension of one (1) year**. Your Extended Warranty Insurance starts immediately following the expiry of the original manufacturer's warranty, but in no event shall the combined Extended Warranty and original manufacturer's warranty exceed five (5) years. If you have a claim under this Certificate of Insurance, it will be reviewed according to the original manufacturer's warranty, which will outline all terms and conditions relating to your *business property*. The terms, conditions and exclusions of this Certificate of Insurance will govern in case of a conflict.

Business property covered by Extended Warranty Insurance must have been purchased using your RBC Commercial Avion Visa and/or RBC Rewards points. The purchases can be made anywhere in the world. The original warranty must be valid in Canada.

In the event your original manufacturer's warranty is no longer available due to the bankruptcy of the manufacturer, this insurance will provide coverage in place of the original manufacturer's warranty, to a maximum of one (1) year from the date of bankruptcy of the manufacturer.

What is not covered?

Business property exclusions

The Insurer will not pay for any expenses incurred directly or indirectly relating to:

1. Living plants, animals, fish, or birds.
2. Money, travellers cheques, bullion, stamps, tickets, tokens, evidence of title or any other negotiable item (including but not limited to gift cards and gift certificates).
3. Jewellery, gems, watches and furs or garments trimmed with fur if they are contained in baggage, unless such baggage is hand carried at all times by you.
4. Automobiles, watercraft, amphibious or air cushion vehicles, aircraft, spacecraft, trailers or outboard motors and other accessories attached to or mounted on such property or any motorized vehicles except motorized lawnmowers, other gardening equipment, snow-blowers or motorized wheelchairs for handicapped persons.
5. Property illegally acquired, kept, stored or transported, or property seized or confiscated for breach of any law or by order of any public authority.
6. Any and all property and equipment intended for personal use.

General exclusions

The Insurer will not pay for any expenses incurred directly or indirectly as a result of:

1. *Mysterious disappearance of business property* or fraudulent acts by you.
2. After an item is received in good condition, any wear and tear, gradual deterioration, latent defect or inherent vice, marring or scratching of any fragile or brittle article.
3. Weather conditions and any natural disaster, including flood or earthquake.
4. An act of foreign enemies or rebellion, voluntarily and knowingly exposing yourself to risk from an act of war (declared or not) or voluntarily participating in a riot or civil disorder.
5. Loss or damage resulting from intentional or criminal acts committed or attempted to be committed by you.
6. Loss or damage caused by birds, vermin, rodents or insects.
7. Loss or damage to sports equipment and goods where the loss or damage is due to the use thereof.
8. Setting, expansion, contraction, bulging, buckling or cracking, dampness or dryness of atmosphere, changes of temperature, freezing, heating, evaporation, loss of weight, leakage of contents, exposure to light, contamination, change in color or texture or finish, rust or corrosion.
9. Delay, loss of use, or consequential damages.
10. Loss or damage to electrical appliances or devices of any kind (including wiring) when loss or damage is due to electrical currents artificially generated, including arcing, unless fire or explosion ensues and then only for such loss and damage.
11. Loss or damage while undergoing any installation process or while being worked on where damage results from such installation process or work.

What should you do if you have a claim?

If you call Assured Assistance at the time of the loss as shown under “How to Obtain Assistance,” you will receive the necessary claims assistance.

If you do not call Assured Assistance, you must notify the Claims Centre of your claim within thirty (30) days of the date of the loss.

Note: A legal guardian must complete the claim process on behalf of a covered person under the age of eighteen (18) in Quebec or under the age of sixteen (16) in the rest of Canada.

For your claim to be reviewed, you must submit the following original documentation:

- The Insurer’s claim form containing the time, place, cause and amount of the loss or damage;
- A copy of the original merchant’s sales receipt;
- Your RBC credit card statement and/or receipt showing that the *business property* was paid in full using your RBC Commercial Avion Visa and/or RBC Rewards points;
- The original manufacturer’s warranty (for Extended Warranty Insurance claims only).

Depending on the nature of the claim, the Insurer will require you to obtain, at the time of the loss or damage, a police, fire, business insurance claim or damage/loss report or any other report of the damage/loss sufficient to determine eligibility for benefits under this insurance.

When an insured item forms part of a pair or set, the Insurer will reimburse the full purchase price of the pair or set provided that the items are unusable individually and cannot be replaced individually.

Under Extended Warranty Insurance, prior to proceeding with any repair services, you must notify the Insurer and obtain approval of the repair services and the repair facility from the Insurer.

For both Purchase Security and Extended Warranty Insurance, at the sole discretion of the Insurer, you may be required to send, at your expense, the damaged item on which a claim is based to an address designated by the Insurers.

Submission of claims from all provinces must be made to the Claims Centre:

RBC Insurance Company of Canada

Claims Centre

PO Box 97, Station A

Mississauga, ON L5A 2Y9

1-800-533-2778

You must submit the information required for your claim within ninety (90) days of the date of the loss or damage. If it is not reasonably possible to provide such information within ninety (90) days, you must do so within one (1) year of the date of the loss or damage or your claim will not be reviewed.

In the event that the *cardholder* is no longer an active employee with the *Company*, the Insurer will accept a claim initiated by a *Representative of the Company* under this Certificate of Insurance.

Other claim information

You may only commence a legal action in the province or territory where the Certificate of Insurance was issued. You or your heirs assign consent to the transfer of any legal action to the province or territory where the Certificate of Insurance was issued.

What other terms should you know about?

1. This insurance is classified as supplemental or excess, in that it covers expenses in excess of expenses payable by any other insurance plan.
2. If you incur expenses covered under this insurance due to the fault and/or negligence of a third party, the Insurer may take action against the third party. You agree to cooperate fully with the Insurer or its agents and to allow the Insurer or its agents, at its/their own expense, to bring a lawsuit in your name against a third party.
3. All amounts are shown in Canadian dollars. In the event of a claim, if you paid for eligible *business property* in foreign currency, you will be reimbursed in Canadian currency at the prevailing rate of exchange quoted by Royal Bank on the date of the original purchase.

4. The Insurer may, at its discretion, void this insurance contract in the case of fraud or attempted fraud by *you*, or if *you* conceal or misrepresent any material fact or circumstance concerning this insurance contract.
5. The Insurer maintains the right to salvage any items being replaced including all attachments and accessories.
6. *You* must repay the Insurer any amount paid or authorized by the Insurer on *your* behalf if and when the Insurer determines that the amount is not payable under the terms of this insurance.
7. The Insurer will not be liable for more than the purchase price of the insured item(s) as recorded on the RBC Commercial Avion Visa sales draft. If *you* have purchased and paid for *business property* using RBC Rewards points, the Insurer will not be liable for more than the amount of RBC Rewards points *you* redeemed to pay for *your* purchase. The Insurer has the sole option to replace or repair the insured item or reimburse *you*.
8. A limit of \$10,000 per item applies to jewellery, gems, watches and furs or garments trimmed with fur if these items are considered payable under the terms and conditions of this Certificate of Insurance.
9. This protection shall only benefit *you*. No other person or entity shall have any right, remedy or claim, legal or equitable, to the benefits. *You* shall not assign these benefits without prior written approval of the Insurer. In the event that the *cardholder* is no longer an active employee with the *Company*, the Insurer will accept a claim initiated by a *Representative of the Company* under this Certificate of Insurance.
10. On reasonable notice *you* or a claimant under the contract will be provided with a copy of the group contract.
11. Every action or proceeding against an insurer for the recovery of insurance money payable under the contract is absolutely barred unless commenced within the time set out in the Insurance Act (for actions or proceedings governed by the laws of Alberta and British Columbia), The Insurance Act (for actions or proceedings governed by the laws of Manitoba), the *Limitations Act, 2002* (for actions or proceedings governed by the laws of Ontario), or in other applicable legislation in *your* province of residence. For those actions or proceedings governed by the laws of Quebec, the prescriptive period is set out in the Quebec Civil Code.

Mobile Device Insurance Certificate of Insurance

Introduction

RBC Insurance Company of Canada (“Insurer” or “RBC Insurance”) in all provinces and territories, with the exception of Quebec, and Aviva General Insurance Company (“Insurer”) in Quebec have issued group insurance policy F-1999989-A to Royal Bank of Canada (“Royal Bank”) to cover expenses incurred by *covered persons* relating to *mobile devices*. All *covered persons* are clients of RBC Insurance. This Certificate of Insurance details the provisions of this group insurance policy.

How to obtain assistance

If *you* require assistance or have questions about *your* coverage, *you* can contact Assured Assistance Inc. (“Assured Assistance”) by calling:

**1-800-533-2778 toll-free from the US & Canada or
905-816-2581 collect from anywhere in the world.**

Helpful information about Mobile Device Insurance

- Mobile Device Insurance provides coverage of up to \$2,000 in the event *your mobile device* purchased with *your* RBC Commercial Avion Visa card and/or RBC Rewards® points is lost, stolen, suffers *accidental damage* or experiences mechanical failure.
- Prior to proceeding with any action, repair services, or replacement of *your mobile device*, *you* must first obtain the Insurer’s approval. Failure to do so will make *your* claim ineligible.

- In the event of loss or theft, *you* must notify *your provider* to suspend *your wireless services* within 48 hours of the date of loss. In addition, in the event of theft, *you* must also notify the police on the day of loss.
- Coverage under this policy is for two (2) years beginning from the date of purchase of the *mobile device* with *your RBC Commercial Avion Visa card*.
- This coverage is limited to 2 claims in any consecutive 12 month period, and 4 claims during any consecutive 48 month period. This limitation applies even if *you* have one or more RBC Commercial Avion Visa Credit Card.
- This insurance is considered supplementary, meaning that it is secondary to other insurance plans that *you* may have.
- There are other limitations and exclusions to the available coverage, and so it is important that *you* read the entire Certificate of Insurance.

Definitions

Throughout this document, all *italicized* terms have the specific meaning explained below.

Accidental damage means damage caused by an unexpected and unintentional external event, such as drops, cracks and spills that occur during normal use of the *mobile device*.

Cardholder means an employee of the *Company* to whom an RBC Commercial Avion Visa has been issued by Royal Bank for business use at the request of the *Company*. A *cardholder* must be a *permanent resident* of Canada.

Company means a corporation, partnership, sole proprietorship or any other entity which has entered into an agreement with Royal Bank for an RBC Commercial Avion Visa and in whose name the credit card account is established.

Covered person means the *cardholder* and may be referred to as “*you*” or “*your*” or “*yourself*”.

Mobile device means a new cellular phone, smartphone or tablet (portable single-panel touchscreen computer) which has internet and/or wireless communication capabilities, and which has been purchased for business use.

Permanent resident means a person who resides in Canada for at least six (6) months of the year. However, individuals otherwise eligible for coverage who are members of the Canadian Foreign Service need not satisfy this requirement.

Plan means a fixed-term contract offered by a wireless service *provider*.

Provider means a Canadian wireless service *provider*.

Purchase Price means the full cost of the *mobile device* including any applicable taxes less any costs or fees associated with the *mobile device* purchased such as insurance premium, customs duty, delivery and transportation costs or similar costs or fees.

When does coverage begin and end?

This coverage begins ninety-one (91) days from the date *you* purchased and paid in full the *purchase price* of the *mobile device* with *your RBC Commercial Avion Visa card* and/or RBC Rewards points.

If only a partial payment is made using RBC Rewards points, the remaining balance of the *purchase price* must be paid with *your RBC Commercial Avion Visa card* in order for the *mobile device* to be covered.

If the *mobile device* is equipped with cellular data technology, *you* must activate *your mobile device* with a *provider*; or

If *you* funded the *purchase price* of *your mobile device* through a *plan*, *you* must charge all of *your provider's* monthly wireless bill payments to *your RBC Commercial Avion Visa card* for the entire duration of *your plan*.

Coverage ends, for the *cardholder*, on the earliest of:

1. Two (2) years from the date of purchase of *your mobile device*;
2. The date one monthly wireless bill payment was not charged to *your RBC Commercial Avion Visa card*, if *you* are funding the cost of *your mobile device* through a *plan*;
3. The date *your RBC Commercial Avion Visa* account is sixty (60) days past due;
4. The date *your RBC Commercial Avion Visa* account is cancelled; or

5. The date the group insurance policy is cancelled by the Insurer or Royal Bank. However, such cancellation of coverage shall not apply to a *mobile device* charged to your RBC Commercial Avion Visa card prior to the cancellation date of the group insurance policy.

What is covered and what are the benefits?

A *mobile device* purchased using your RBC Commercial Avion Visa card and/or RBC Rewards points is insured against all risks of accidental physical loss, *accidental damage*, or mechanical failure for two (2) years from the date of purchase.

The Insurer will reimburse you the lesser of the repair or replacement cost not exceeding the depreciated value* at the date of loss, and less the deductible** to a maximum of \$2,000 per claim, and subject to the limitations and exclusions below.

If you have purchased and paid for your *mobile device* using RBC Rewards points, you are insured for the amount of RBC Rewards points you redeemed to pay for your *mobile device* less the depreciated value* and applicable deductible** to a maximum of \$2,000 per claim and subject to the limitations and exclusions below.

This coverage is limited to two (2) claims in any twelve (12) consecutive month period, and four (4) claims in any forty-eight (48) consecutive month period. This limitation applies even if the *cardholder* has one or more RBC Credit cards offering similar or comparable coverage.

How your benefit amount will be calculated

* A depreciation rate of 2% is applied for each completed month following the date of purchase and that percentage is then deducted from the *purchase price* of the *mobile device*. Thereafter, a deductible of 10% of the calculated depreciation amount is applied.

Example: If you purchase a new *mobile device* for a *purchase price* of \$900 on November 1 and file a claim on May 22 of the following year, the maximum reimbursement will be calculated as follows:

1. Calculation of the depreciated value of your *mobile device*:

Purchase price	\$900.00
Less depreciation cost	<u>-\$108.00 (2% x 6 months x \$900)</u>
Depreciated value	\$792.00

2. Calculation of the maximum reimbursement:

Depreciated value	\$792.00
Less deductible	<u>-\$ 79.20</u>
Maximum reimbursement	\$712.80

In the event you file a valid repair claim and the total cost of repair is \$600, including applicable taxes, upon approval of your claim, the maximum reimbursement available to you will be \$600.

In the event your *mobile device* is lost or stolen and, upon approval of your claim, you purchase a replacement *mobile device* for a price of \$800 including applicable taxes, the maximum reimbursement available to you will be \$712.80.

A replacement *mobile device* must be of the same make and model as the original *mobile device*, or in the event the same make and model is not available, of like kind and quality with comparable features and functionality as the original *mobile device*.

Payment of benefits

On approval of your claim by the Insurer, you can proceed with the repair or replacement of your *mobile device*. Benefits payable under this coverage will be paid upon receipt of evidence that the repair or replacement cost has been charged to your RBC Commercial Avion Visa card.

What is not covered?

This coverage complements but does not replace the manufacturer's warranty or warranty obligations. This coverage does, however, provide certain additional benefits for which the manufacturer may not provide coverage. Parts and service covered by the manufacturer's warranty and warranty obligations are the responsibility of the manufacturer only.

Limitations and exclusions

The Insurer will not pay for any of the following:

1. Accessories, whether included with *your mobile device* in the original manufacturer's package or purchased separately.
2. Batteries.
3. A *mobile device* that has been purchased for personal use or resale.
4. A *mobile device* that has been previously used, previously owned, or refurbished.
5. A *mobile device* which has been modified from its original state.
6. A *mobile device* being shipped, until it is received and accepted by *you* in new and undamaged condition.
7. A *mobile device* stolen from baggage, unless such baggage is hand-carried under the personal supervision of the *covered person* or the *covered person's* travelling companion with the *covered person's* knowledge.

General exclusions

The Insurer will not pay for any of the following:

1. Intentional loss and/or damage to *your mobile device*, and/or fraudulent acts by *you* or *your* family members.
2. *Mobile devices* that are damaged due to misuse or lack of care, any normal wear and tear, gradual deterioration, latent defect or inherent vice, or improper installation.
3. *Mobile devices* lost or damaged during a natural disaster, including flood or earthquake.
4. Power surges, artificially generated electrical currents, or electrical irregularities.
5. Cosmetic damage that does not affect functionality.
6. Delay, loss of use, or incidental and consequential damages including bodily injury, loss of use, property, punitive and exemplary damages and legal fees.

What should you do if you have a claim?

If *you* call Assured Assistance at the time of the loss as shown under "How to Obtain Assistance," *you* will receive the necessary claims assistance.

If *you* do not call Assured Assistance, *you* must notify the Claims Centre of *your* claim within thirty (30) days of the date of the loss.

Note: A legal guardian must complete the claim procession on behalf of a *covered person* under the age of eighteen (18) in Quebec or under the age of sixteen (16) in the rest of Canada.

Prior to proceeding with any action, repair services, or replacement of *your mobile device*, *you* must first obtain the Insurer's approval. Failure to do so will make *your* claim ineligible.

In the event of a loss or theft of *your mobile device*, *you* must notify *your provider* to suspend *your* wireless services within 48 hours of the date of loss. In addition, in the event of theft, *you* must also notify the police on the day of loss.

For *your* claim to be reviewed, *you* must submit the following original documentation:

- The Insurer's claim form containing the time, place, cause, and amount of the loss or damage;
- A copy of the written repair estimate (for mechanical failure and *accidental damage* claims);
- A police, fire, insurance claim or loss report or other report of the occurrence of the loss sufficient for the determination of eligibility for the benefits of this policy;
- A copy of the original merchant's sales receipt for the *mobile device*;
- If *you* charged the full *purchase price* of the *mobile device* on *your* RBC Commercial Avion Visa card, the statement and/or receipt showing that the *mobile device* was paid in full with *your* RBC Commercial Avion Visa card and/or RBC Rewards points;
- If *your mobile device* was funded through a *plan*, proof of uninterrupted monthly wireless bill payments made to *your* RBC Commercial Avion Visa card for up to 12 months immediately preceding the date of loss;
- The date and time *you* notified *your provider* of the loss or theft; and

- A copy of the original manufacturer's warranty (for mechanical failure claims).

For mechanical failure and *accidental damage* claims, you must obtain a written estimate of the cost to repair *your mobile device* by a repair facility authorized by the original *mobile device* manufacturer. At the sole discretion of the Insurer, you may be required to send, at your expense, the damaged item on which a claim is based to an address designated by the Insurers.

Submission of claims from all provinces must be made to the Claims Centre:

RBC Insurance Company of Canada
Canada Claims Centre
PO Box 97, Station A
Mississauga, ON L5A 2Y9
1-800-533-2778

You must submit the information required for *your claim* within ninety (90) days of the date of the loss or damage. If it is not reasonably possible to provide such information within ninety (90) days, you must do so within one (1) year of the date of the loss or damage or *your claim* will not be reviewed.

Other claim information

You may only commence a legal action in the province or territory where the Certificate of Insurance was issued. You or your heirs assign consent to the transfer of any legal action to the province or territory where the Certificate of Insurance was issued.

What other terms should you know about?

1. This insurance is classified as supplemental or excess, in that it covers expenses in excess of expenses payable by any other insurance plan.
2. All amounts are shown in Canadian dollars and you will be reimbursed in Canadian currency. This insurance will not pay for any interest or any fluctuations in the exchange rate.
3. The Insurer may, at its discretion, void this insurance contract in the case of fraud or attempted fraud by you, your family or others acting on your behalf, or if you conceal or misrepresent any material fact or circumstance concerning this insurance.
4. You must repay the Insurer any amount paid or authorized by the Insurer on your behalf if and when the Insurer determines that the amount is not payable under the terms of this insurance.
5. You may only commence a legal action in the province or territory where the Certificate of Insurance was issued. This protection shall only benefit you. No other person or entity shall have any right, remedy or claim, legal or equitable, to the benefits.
6. On reasonable notice you or a claimant under the contract will be provided with a copy of the group contract.
7. Every action or proceeding against an insurer for the recovery of insurance money payable under the contract is absolutely barred unless commenced within the time set out in the Insurance Act (for actions or proceedings governed by the laws of Alberta and British Columbia), The Insurance Act (for actions or proceedings governed by the laws of Manitoba), the *Limitations Act, 2002* (for actions or proceedings governed by the laws of Ontario), or in other applicable legislation in your province of residence. For those actions or proceedings governed by the laws of Quebec, the prescriptive period is set out in the Quebec Civil Code.

Hotel/Motel Burglary Insurance Certificate of Insurance

Introduction

Aviva General Insurance Company (the "Insurer") in Quebec and RBC Insurance Company of Canada (the "Insurer") in the rest of Canada have issued group insurance policy U-1014454-A to Royal Bank of Canada ("Royal Bank") to cover expenses incurred by covered persons relating to a hotel/motel burglary. All covered persons are clients of the Insurer. This Certificate of Insurance summarizes the provisions of this group insurance policy.

How to obtain assistance

If you require assistance or have any questions about your coverage, you can contact Assured Assistance Inc. ("Assured Assistance") by calling:

**1-800-533-2778 toll-free from the US & Canada or
905-816-2581 collect from anywhere in the world.**

Helpful information about Hotel/Motel Burglary Insurance

- The maximum reimbursement under this insurance for the repair or replacement of your personal property that is lost or damaged due to a *burglary* is \$2,500 per occurrence in the aggregate.
- The *burglary* must be as a result of wrongful entry, indicated by visible signs of force into your hotel room, motel room or cruise cabin.
- This insurance is classified as supplemental, in that it covers expenses in excess of expenses payable by any other insurance plan.
- It is important that you read and understand your Certificate of Insurance as your coverage is subject to certain limitations or exclusions.

Definitions

Throughout this document, all *italicized* terms have the specific meaning explained below.

Burglary means the loss of or damage to your personal property as a result of wrongful entry into your hotel room, motel room, or cruise cabin for which there are visible signs of force made by tools, explosives, electricity or chemicals.

Cardholder means an employee of the Company to whom an RBC Commercial Avion Visa card has been issued by Royal Bank for business use at the request of the Company. A cardholder must be a *permanent resident* of Canada.

Company means a corporation, partnership, sole proprietorship or any other entity which has entered into an agreement with Royal Bank for an RBC Commercial Avion Visa and in whose name the credit card account is established.

Covered person means the *cardholder*, the *cardholder's spouse*, or the *cardholder's dependent child* who travels with or joins the *cardholder* or the *cardholder's spouse* on the same trip, or an employee of the Company travelling for business purposes. A *covered person* may be referred to as "you" or "your" or "yourself". All *covered persons* must be *permanent residents* of Canada.

Dependent child means an unmarried, natural, adopted, step or foster child, or legal ward of the *cardholder* who is:

- under twenty-one (21) years of age, or
- under twenty-six (26) years of age if a full-time student, or
- mentally or physically handicapped and incapable of self-sustaining employment and totally reliant on you for support and maintenance.

Permanent resident means a person who resides in Canada for at least six (6) months of the year. However, individuals otherwise eligible for coverage who are members of the Canadian Foreign Service need not satisfy this requirement.

Spouse means the person who is legally married to you or has been living in a conjugal relationship with you and residing in the same household as you for a continuous period of at least one (1) year.

When does coverage begin and end?

Coverage begins at the actual time you check into your hotel room, motel room, or cruise cabin, provided that your hotel room, motel room, or cruise cabin is paid with an RBC Commercial Avion Visa and/or RBC Rewards® points. If only a partial payment is made using RBC Rewards points, the entire balance of that hotel room, motel room, or cruise cabin must be paid using an RBC Commercial Avion Visa in order to be covered.

Coverage ends, individually for the *cardholder* and each *covered person*, on the earliest of:

1. The time you check out of your hotel room, motel room, or cruise cabin; or
2. The date the applicable card account is cancelled; or
3. The date the applicable card account is sixty (60) days past due; or
4. The date the group insurance policy U-1014454-A terminates; or
5. The date Royal Bank receives written notice from the *cardholder* that they choose to cancel the applicable card.

What is covered and what are the benefits?

Reimbursement to you, up to a maximum of \$2,500 per *burglary* occurrence, for the damage to or the loss of your personal property resulting from the *burglary* of your hotel room, motel room, or cruise cabin when you are a registered guest. We will pay the lesser of the following amounts:

1. \$2,500 in the aggregate per *burglary* occurrence.
2. The actual replacement value of your personal property at the time of *burglary*.
3. The amount for which your personal property could be replaced with property of like kind and quality if an identical replacement cannot reasonably be obtained.
4. The amount for which your personal property could be repaired to its condition prior to the *burglary*.

What is not covered?

General exclusions

The Insurer will not pay for any expenses incurred directly or indirectly as a result of:

1. The loss of cash or traveller's cheques.
2. Your failure to take reasonable precautions to safeguard your personal property or to secure your hotel room, motel room, or cruise cabin.
3. An act of foreign enemies or rebellion, voluntarily and knowingly exposing yourself to risk from an act of war (declared or not) or voluntarily participating in a riot or civil disorder.
4. Your committing or attempting to commit a criminal offence.
5. *Burglary* of your rental property.

What should you do if you have a claim?

If you call Assured Assistance at the time of the loss as shown under "How to Obtain Assistance" you will receive the necessary claims assistance.

If you do not call Assured Assistance, you must notify the Claims Centre of your claim within thirty (30) days of the date of the *burglary*.

(Note: A legal guardian must complete the claim process on behalf of a *covered person* under the age of eighteen (18) in Quebec or under the age of sixteen (16) for the rest of Canada.)

For your claim to be reviewed, you must submit the following original documentation:

- Charge slip for the hotel room, motel room or cruise cabin;
- The RBC credit card statement and/or receipt showing that the hotel room, motel room or cruise cabin was paid for in full using an RBC Commercial Avion Visa and/or RBC Rewards points;
- A police report that confirms the *burglary*;
- The hotel, motel or cruise company's *burglary* report; and
- Receipts for the repair or replacement of your personal property.

Submission of claims from all provinces must be made to the Claims Centre:

RBC Insurance Company of Canada

Claims Centre

PO Box 97, Station A

Mississauga, ON L5A 2Y9

1-800-464-3211

You must submit the information required for *your* claim within ninety (90) days of the date of the *burglary*. If it is not reasonably possible to provide such information within ninety (90) days, you must do so within one (1) year of the date of the *burglary* or your claim will not be reviewed.

Other claim information

You may only commence a legal action in the province or territory where the Certificate of Insurance was issued. You or your heirs assign consent to the transfer of any legal action to the province or territory where the Certificate of Insurance was issued.

What other terms should you know about?

1. This insurance is classified as supplemental or excess, in that it covers expenses in excess of expenses payable by any other insurance plan.
2. If you are eligible, from any other insurer, for benefits similar to the benefits provided under this insurance, the total benefits paid to you by all insurers cannot exceed the actual expense that you have incurred. We will coordinate the payment of benefits with all insurers from whom you are eligible for benefits similar to those provided under this insurance, to a maximum of the largest amount specified by each insurer.
3. If you incur expenses covered under this insurance due to the fault and/or negligence of a third party, the Insurer may take action against the third party. You agree to cooperate fully with the Insurer or its agents and to allow the Insurer or its agents, at its/their own expense, to bring a lawsuit in your name against a third party.
4. All amounts are shown in Canadian dollars. If you have paid a covered expense, you will be reimbursed in Canadian currency at the prevailing rate of exchange quoted by Royal Bank on the date the last service was rendered to you. This insurance will not pay for any interest or any fluctuations in the exchange rate.
5. The Insurer may, at its discretion, void this insurance contract in the case of fraud or attempted fraud by you, or if you conceal or misrepresent any material fact or circumstance concerning this insurance contract.
6. On reasonable notice you or a claimant under the contract will be provided with a copy of the group contract.
7. Every action or proceeding against an insurer for the recovery of insurance money payable under the contract is absolutely barred unless commenced within the time set out in the Insurance Act (for actions or proceedings governed by the laws of Alberta and British Columbia), The Insurance Act (for actions or proceedings governed by the laws of Manitoba), the *Limitations Act, 2002* (for actions or proceedings governed by the laws of Ontario), or in other applicable legislation in your province of residence. For those actions or proceedings governed by the laws of Quebec, the prescriptive period is set out in the Quebec Civil Code.

Collection and Use of Personal Information

Collecting your personal information

We (RBC Insurance Company of Canada) may collect information about you, such as:

- information establishing your identity (for example, name, address, phone number, date of birth, etc.) and your personal background;
- information you provide through the application and claims process for any of our insurance products and services; and
- information for the provision of insurance products and services.

We may collect information from you, either directly or through our representatives. We may collect and confirm this information during the course of our relationship. We may also obtain this information from a variety of sources including hospitals, doctors and other health care providers, the government (including government health insurance plans) and governmental agencies, other insurance companies, travel suppliers, law enforcement authorities, private investigators, your family and friends, and any references you provide.

Using your personal information

This information may be used for the following purposes:

- to verify your identity and investigate your personal background;
- to issue and maintain insurance products and services you may request;
- to evaluate insurance risk, manage and coordinate claims, re-price medical expenses and negotiate payment of claims expenses;
- to better understand your insurance situation;
- to determine your eligibility for insurance products and services we offer;
- to help us better understand the current and future needs of our clients;
- to communicate to you any benefit, feature and other information about products and services you have with us;
- to help us better manage our business and your relationship with us;
- and as required or permitted by law.

For these purposes, we may make this information available to our employees, our agents, service providers and other third parties, who are required to maintain the confidentiality of this information.

In the event our service provider is located outside of Canada, the service provider is bound by, and the information may be disclosed in accordance with, the laws of the jurisdiction in which the service provider is located. Third parties may include other insurance companies, other financial institutions, health organizations and the government (including government health insurance plans) and governmental agencies.

Upon your request, we may give this information to other persons.

We may also use this information and share it with RBC companies (i) to manage our risks and operations and those of RBC companies, (ii) to comply with valid requests for information about you from regulators, government agencies, public bodies or other entities who have a right to issue such requests, and (iii) to let RBC companies know your choices under “*Other uses of your personal information*” for the sole purpose of honouring your choices.

Other uses of your personal information

We may use this information to promote our insurance products and services, and promote products and services of third parties we select, which may be of interest to you. We may communicate with you through various channels, including telephone, computer or mail, using the contact information you have provided.

We may also, where not prohibited by law, share this information with RBC companies for the purpose of referring you to them or promoting to you products and services which may be of interest to you. We and RBC companies may communicate with you through various channels, including telephone, computer or mail, using the contact information you have provided. You acknowledge that as a result of such sharing they may advise us of those products or services provided.

If you also deal with RBC companies, we may, where not prohibited by law, consolidate this information with information they have about you to allow us and any of them to manage your relationship with RBC companies and our business.

You understand that we and RBC companies are separate, affiliated corporations. RBC companies include our affiliates which are engaged in the business of providing any one or more of the following services to the public: deposits, loans and other personal financial services; credit, charge and payment card services; trust and custodial services; securities and brokerage services; and insurance services.

You may choose not to have this information shared or used for any of these “Other uses” by contacting us as set out below, and in this event, you will not be refused insurance products or services just for that reason. We will respect your choices and, as mentioned above, we may share your choices with RBC companies for the sole purpose of honouring your choices regarding “*Other uses of your personal information*”.

Other uses of your personal information

You may obtain access to the information we hold about you at any time and review its content and accuracy, and have it amended as appropriate; however, access may be restricted as permitted or required by law. To request access to such information, to ask questions about our privacy policies or to request that the information not be used for any or all of the purposes outlined in “*Other uses of your personal information*” you may do so now or at any time in the future by contacting us at:

RBC Insurance Company of Canada

P.O. Box 97, Station A

Mississauga, Ontario L5A 2Y9

Phone: 1-866-863-6970

Fax: 1-888-298-6262

Our privacy policies

You may obtain more information about our privacy policies by asking for a copy of our “Financial fraud prevention and privacy protection” brochure, by calling us at the toll free number shown above or by visiting our web site at www.rbc.com/privacysecurity.



Royal Bank

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